

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
AUGUST 27, 2008**

Commissioners Koester and Landon were present. Also present: Mr. Rupert, Mr. Crahan, Mr. Griffith, Ms. Ford and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the Meeting August 13, 2008.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0280709 through #0280745 in the amount of \$46,313.89, including special voucher #0280709 in the amount of \$138.65.  
Capital Improvement special voucher #0282041 in the amount of \$21,238.51.  
Board approval of payment of \$28,122.13 for 23 employees for direct deposit of the September draw.

**LIENS:**

M/S/C approving the liens as presented.

**RELEASE OF LIEN:**

M/S/C approving the release of lien as presented.

**CHANGE TO THE REGULAR MEETING SCHEDULE / RESOLUTION 2008-11:**

The Manager presented Resolution 2008-11 to the Board for their review. This resolution provides for a change to the regular meeting schedule for September, October, November, and December of 2008.

M/S/C approving Resolution 2008-11 as presented.

**ATTENDANCE AT THE 23<sup>rd</sup> ANNUAL NW GIS USER CONFERENCE, OCTOBER 20-24, 2008:**

Mr. Stan Rupert requested authorization to attend the 23<sup>rd</sup> Annual NW GIS User Conference to be held in Ketchum, Idaho, October 20 through 24, 2008. He indicated that he has attended the previous two conferences and have found them to be very applicable to his job and very informative.

M/S/C approving the request.

**KING COUNTY PICTOMETRY AGREEMENT:**

Mr. Rupert requested authorization to enter into an agreement with King County in order to obtain more recent and higher resolution aerial photos of the District service area for use in the GIS system. He indicated that the District would need to purchase 13 “tiles” at a cost of \$196 each.

M/S/C approving the request to enter into the Pictometry Agreement with King County and authorizing the Manager to sign the agreement on behalf of the District.

**HIGHLINE WATER DISTRICT / MIDWAY SEWER DISTRICT INTERLOCAL AGREEMENT:**

The Manager said that the Highline Water District has returned the interlocal agreement signed by them providing for a combined sewer and water project in the Salt Air Hills area. He requested authority to sign the agreement on behalf of the District.

M/S/C approving the request.

**PACIFIC RIDGE DEVELOPMENT IMPACT TO THE DISTRICT:**

The Manager reported that a developer has requested a sewer availability letter for service to a relatively large development in the vicinity of S. 220<sup>th</sup> St and Pacific Highway S. The proposed development includes 1,613 residential units, 125,948 square feet of office and retail space, as well as a considerable amount of parking. This level of development exceeds the capacity of some of the existing sewer facilities serving the area and would create a need for a new trunk sewer serving this development and the surrounding area often referred to as Pacific Ridge. He explained that the current General Facility Charge (GFC) does not provide for sewer improvements for this area. He asked the Board how they wanted to address the funding for improvements not anticipated in the most recent capital facilities plan?

The President indicated that this matter could involve a policy change and he felt that a workshop is in order to study this subject in greater detail.

M/S/C setting September 22, 2008, at 9:00 am, as the date of a workshop to discuss Pacific Ridge impacts to the sewer system and how to fund those improvements.

**LETTER TO WASWD PRESIDENT CONCERNING BOARD RETREATS:**

The Board reviewed a letter to the WASWD Board President, written on their behalf, indicating their concerns over a planned second WASWD Board retreat in 2008.

M/S/C approving the letter as written.

**MANAGER REPORT:**

The Manager distributed his written report on his recent activities.

**OFFICE MANAGER REPORT:**

Ms. Ford reported on the progress on purchasing a new phone system for the office and plant. She reported that a meeting was held with Brett Larson from Lighthouse, who is providing consulting services for the phone system purchase. The system that makes the most sense would be where the main system is located at the plant, with the off-shoot system at the office. The plant has the backup generator and can ensure that the phone system will continue to work when the power goes out. The Office Manager sent Mr. Larson some RFP samples of other cities or districts that have issued an RFP recently for a phone system. Mr. Larson will be writing the RFP, and will handle the initial qualifying of the respondents.

**TREATMENT PLANT SUPERVISOR REPORT:**

Mr. Griffith had nothing to report.

**COLLECTION SYSTEM SUPERVISOR REPORT:**

Mr. Crahan had nothing to report.

**COMMISSIONERS COMMENTS:**

Commissioner Koester reminded everyone that he will be hosting a luncheon at his home on September 11, 2008. This luncheon is intended to express appreciation to the District employees for the good work they do.

The next meeting will be September 10, 2008, at the District office at 9:00 a.m.

The meeting adjourned at 4:46 p.m.

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KEN J. KASE

ATTEST:

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VINCENT H. KOESTER -SECRETARY