

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
FEBRUARY 13, 2008**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Mr. Crahan, Mr. Grodt, Mr. Snure, Ms. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:30 a.m.

M/S/C approving the minutes of the Meeting of January 23, 2008 and the workshop of February 11, 2008.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0280082 through #0280134 in the amount of \$135,055.18, including special vouchers #0280082 through #0280092 in the amount of \$33,491.74.

Capital Improvement vouchers #0282005 through #0282008 in the amount of \$183,837.91. Board approval of payment of \$56,772.06 for 28 employees for direct deposit of February payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**CONSTRUCTION CONTRACT 2007-1 WITH SHORELINE CONST. CO.:**

The Manager presented construction contract 2007-1 with Shoreline Construction Co. for the construction of sewers in the North Hill area.

M/S/C approving the contract as presented.

**ENGINEERING SERVICES CONTRACT FOR 500 KW AUTOMATIC TRANSFER SWITCH REPLACEMENT:**

The Manager said that the District is still in the need to replace the automatic transfer switch for the 500 kw generator. In 2006 the District solicited bids for this project twice, once advertising in the Daily Journal of Commerce and once using the small works process. A total of 3 bids were received using these processes and the quotes for the work were excessive. He wants to modify the specifications to update them to include any changes to the electrical code, simplify the work that needs to be done, and add an electrical current monitor. The services of an engineer are needed to update the plans and specifications. He presented a contract for engineering services with URS for this work.

M/S/C approving the contract as presented.

**SURPLUS 1984 FORD DUMP TRUCK / RESOLUTION 2008-02:**

The Manager reported that the 1984 Ford F700 dump truck has been replaced and is no longer needed by the District. He presented Resolution 2008-02 to the Board for their review. M/S/C approving Resolution 2008-02 as presented.

**OSHA SAFETY TRAINING 30 HOUR COMPLIANCE COURSE:**

The Manager reported that Kim Hewlett, the District's Safety Coordinator, has requested authorization to attend a 30 hour OSHA Safety Training Compliance Course, in Seattle, April 14 through 18, 2008.

M/S/C approving the request.

**SWSSD OFFER TO PROVIDE SERVICE TO CERTAIN MIDWAY CUSTOMERS:**

The Manager reported that he had been contacted by Southwest Suburban Sewer District concerning a proposed sewer extension on S. 208<sup>th</sup> St. between 1<sup>st</sup> Ave. S. and 1<sup>st</sup> Pl. S. They wanted to know if Midway would like them to extend service to three properties on the south side of S. 208<sup>th</sup> St. that are within the Midway Sewer District Boundary. They also wanted to know if Midway would be willing to contribute towards the construction cost. The Manager indicated that the contiguous properties will still need to have a sewer extended to them and for that reason he does not see any advantage to the District to have these properties served by others. He also said that if these properties are served by others then those properties should be de-annexed from Midway and annexed into the District that provides the service.

**KEN KASE'S MANAGER REPORT:**

The Manager distributed his written report on his recent activities. Commissioner Landon asked questions about certain entries on the report including the Salt Air Hills project and the 16<sup>th</sup> Ave. S. project.

**CORDELIA FORD'S OFFICE MANAGER REPORT:**

Ms. Ford had nothing to report.

**WALT CRAHAN'S COLLECTION SYSTEM SUPERVISOR REPORT:**

Mr. Crahan had nothing to report.

**PLANT SUPERVISOR'S REPORT:**

Mr. Griffith reported that on Jan. 31st the South King County Fire and Rescue inspected the treatment plant and found everything satisfactory.

**SKIP GRODT'S ENGINEER'S REPORT:**

Mr. Grodt had nothing to report.

**BRIAN SNURE'S ATTORNEY'S REPORT:  
ATTORNEY REPORT:**

Mr. Snure reported on the following:

**Collections:**

1. There are 7 customers in bankruptcy.
2. There are 2 active foreclosures.
3. There are 2 pending foreclosures.
4. There are 10 customers involved in non-judicial foreclosures.

**Cassault Collections Issue:**

A developer bounced a check for approximately \$8,000 to cover the LFC/GFC for illegal connection. We are pursuing collections.

**COMMISSIONERS COMMENTS:**

Commissioner Hendrickson said that he received his sewer bill in the mail but there was no return envelop. He wanted to know how many other District customers also did not receive a return envelop. It was explained to him that the bills are printed and inserted by a machine owned by a vendor who remotely provides the District with the service of printing and mailing the bills. There is no way for District staff to know who is and who is not getting a return envelop. The vendor will be contacted and made aware of this problem.

The next meeting will be February 27, 2008, at the District office at 4:00 p.m. There will be a Commissioners Workshop on March 10, 2008, at the District office at 9:30 a.m.

The meeting adjourned at 9:43 a.m.

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KEN J. KASE

ATTEST:

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VINCENT H. KOESTER - SECRETARY