

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
JULY 9, 2008**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Mr. Snure, Mr. Grodt, Mrs. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

M/S/C approving the minutes of the Meeting of June 30, 2008.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0280556 through #0280609 in the amount of \$103,531.27, including special vouchers #0280561 through #0280570 in the amount of \$17,880.76.

Capital Improvement vouchers #0282032 through #0282033 in the amount of \$68,366.60.  
*(These two vouchers were subsequently voided by staff as they each contained an incorrect amount and new vouchers generated in the correct amounts which will be listed as "special vouchers" for approval at the next meeting.)*

Board approval of payment of \$57,967.00 for 28 employees for direct deposit of July payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**MICHAEL WILSON'S REQUEST FOR A 10 YEAR TERM CONNECTION CHARGE AGREEMENT:**

The Manager reported that Michael Wilson, the apparent owner of the residence at 20901 4<sup>th</sup> Pls. S., wants to connect to the sewer and has requested a connection charge agreement with an unusually long term and lower down payment. He wants to pay the District 10% of his connection charge as a down payment and the remainder over a 10 year term with 8% interest on the declining principal.

M/S/C approving Mr. Wilson's request.

**PATRICIA CARPINE'S FAILURE TO CONNECT TO THE SEWER:**

The Manager reported that Ms. Carpine has not responded to the letter he sent her on December 17, 2007. In that letter the District offered to excuse her past due amounts and lien and release of lien fees if she would connect to the sewer. An offer of assistance in the form of a loan and document preparation was also given to her. The letter had a deadline of July 1, 2008. He suggested that it may be a negative reflection on the District to initiate foreclosure action on a property that is not connected to the sewer for unpaid sewer bills. Existing law and policy allows the District to do this, however he thought that the Board may want to consider this matter further before taking action.

M/S/C tabling this matter until a future workshop, the date of the workshop has yet to be determined.

**PROPOSED SALTWATER PARK GENERATOR EASEMENT:**

The Manager reported that State Parks has agreed to provide an easement to the District for a generator. They forwarded a 21 page easement to the District for signature. Many of the conditions of the easement seemed excessive and onerous to the District. He suggested having Mr. Snure attempt to renegotiate the terms of the easement on behalf of the District. If Mr. Snure is successful then Mr. Kase asked for authority to sign the easement on behalf of the District.

M/S/C authorizing Mr. Snure to negotiate the terms of the easement and if he is successful authorizing the Manager to execute the easement on behalf of the District.

**COMPLETION OF CONTRACT 07-01 (NORTH HILL EXTENSION) / RESOLUTION 2008-10:**

The Manager reported that the Marc Montieth has certified that Contract 2007-01, the North Hill Sewer Extension 3<sup>rd</sup> Ave. S. and 4<sup>th</sup> Ave. S. contract, has been completed and is ready for acceptance by the District. He presented Resolution 2008-10 to the Board for their review. M/S/C approving Resolution 2008-10 as presented.

**FRED JAMES REQUEST FOR WAIVER OF PUMPING PROHIBITION:**

The Manager reported that Mr. Fred James, the owner of the residence located at 17703 43<sup>rd</sup> Ave. S. is currently connected to the sewer but has experienced problems with the portion of his side sewer serving his basement. Less than the minimum 2% fall exists between the lowest plumbing stubout and the sewer main. In the event of a clogged sewer main Mr. James' basement could easily become flooded with sewage. He requested authorization to allow Mr. James to install his own privately owned and maintained sewage pumping system serving only his basement, which would discharge into his side sewer and then into the District's main. M/S/C approving the request.

**ATTENDANCE AT THE 15<sup>TH</sup> ANNUAL PACIFIC NORTHWEST PRETREATMENT CONFERENCE (SEPT. 9-11, 2008, IN VANCOUVER, WA):**

The Manager requested authorization to send Brock Powell to attend the 15<sup>th</sup> Annual Northwest Pretreatment Conference, September 9-11, 2008 in Vancouver, WA.  
M/S/C approving the request.

**KEN KASE'S MANAGER REPORT:**

The Manager distributed his written report on his recent activities.

**CORDELIA FORD'S OFFICE MANAGER REPORT:**

The Office Manager began to report on a personnel matter, however the President felt that this topic should be discussed in executive session. He suggested going into executive session to discuss this matter during the August 13, 2008 Board meeting.

**PLANT SUPERVISOR'S REPORT:**

Mr. Griffith reported that the Manager has asked him to investigate alternative equipment to the existing stepper screens currently used at the plant headworks. The existing Huber stepper screens have been problematic and there may be a more reliable system available.

**ENGINEER'S REPORT:**

Mr. Grodt reported on the following:

Replace and Upgrade Automatic Transfer Switch, Contract 2008-01: Most of the shop drawings have been submitted and approved.

HVAC Project: Preconstruction conference is scheduled for 10:00 a.m. tomorrow (7/10/08) at the treatment plant.

Eelgrass Monitoring: The field work for the summer quantitative event is scheduled for completion today.

**ATTORNEY'S REPORT:**

Mr. Snure reported on the following:

**Collections:**

1. There are 4 customers in bankruptcy.
2. There are 4 active foreclosures.
3. There are 5 pending foreclosures.
4. There are 8 customers involved in Trustee sales.

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The next meeting will be July 23, 2008, at the District office at 4:00 p.m.

The meeting adjourned at 9:40 a.m.

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KEN J. KASE

ATTEST:

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VINCENT H. KOESTER - SECRETARY