

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
OCTOBER 28, 2008**

Commissioners Hendrickson, Koester and Landon were present. Also present: Mr. Crahan, Mr. Griffith, Mr. Grodt, Ms. Ford and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the meeting October 8, 2008 and the workshop held October 13, 2008.

VOUCHERS:

M/S/C approving Maintenance vouchers #0280865 through #0280936 in the amount of \$115,185.09, including special vouchers #0280865 through #0280885 in the amount of \$40,877.99.

Capital Improvement voucher #0282049 through #0282051 in the amount of \$55,734.81.

2007 PWTF PreCon voucher #0284012 in the amount of \$47,769.94.

Board approval of payment of \$28,122.13 for 23 employees for direct deposit of the November draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIEN:

M/S/C approving the release of lien as presented.

AMENDMENT TO THE KING COUNTY INVESTMENT POOL AGREEMENT:

The Manager presented the First Amendment to the King County Investment Pool Agreement as prepared by King County. He said that this amendment will result in a 20% reduction in the fees the King County Investment Pool charges the District. It is expected that there will be more changes to the King County Investment Pool operation in the near future.

M/S/C approving the First Amendment to the King County Investment Pool Agreement as presented.

7TH AVE. PUMP STATION GRINDER REPAIR:

The Manager said that he has authorized the repair of the grinder device at the 7th Ave. pump station. The estimate of the repair is \$8,845.00 plus tax which exceeds the Manager's purchasing authority as described in Resolution 2001-06. He said he took this action to expedite the repair as there currently is no grinder installed at that station and there has been an increase in clogged pumps. He requested the Boards approval of his actions.
M/S/C approving the Manager's request.

DESIGN OF REPLACEMENT SCREENING DEVICE AT THE TREATMENT PLANT:

The Manager requested authorization to hire a consultant to prepare plans, specifications and bid documents for the solicitation of bids for the replacement of the existing stepper screens with perforated plate screens. District staff has completed its review of different screening technologies and devices and has selected the device that they believe will work best at our treatment plant.

M/S/C authorizing the preparation of plans, specifications and bid documents for the solicitation of bids for the replacement of the existing stepper screens.

MANAGER REPORT:

The Manager distributed his written report on his recent activities.

OFFICE MANAGER REPORT:

The Office Manager reported the following:

1. She has contacted Springbrook Software after receiving approval for upgrading. We are on the schedule for the week of July 20, 2009. She has advised her staff of the dates for vacation planning purposes.
2. We have had Gayle and Warren Jones as our janitorial staff for over 10 years. Warren Jones was diagnosed with a brain tumor and has passed away. Gayle Jones is not able to do the cleaning anymore, so we are in search of a janitorial service. The Office Manager has contacted General Administration and is going thru the process of preparing a janitorial services bid.
3. As the Manager mentioned, we went to the Lighthouse office for 2 presentations from vendors regarding a phone system. We hope to have a RFP ready for distribution within the next month.

COLLECTION SYSTEM SUPERVISOR REPORT:

Mr. Crahan had nothing to report.

TREATMENT PLANT SUPERVISOR REPORT:

Mr. Griffith had nothing to report.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Automatic Transfer Switch, Contract 2008-01 – Two parameters need to be added to the controller by the manufacturer's representative.
2. HVAC Upgrade, Contract 2008-02 – The contractor failed to obtain the required electrical permit and was shut down by the electrical inspector. The contractor has since obtained the permit and work has resumed. Most of the work remaining is "punch list" items.
3. Eelgrass Monitoring – The November qualitative event is scheduled for November 11.

COMMISSIONERS COMMENTS:

Mr. Griffith presented a thank you card from 17 employees based at the treatment plant. The card is in response to the salary and benefits package the Board approved for the District employees for 2009. The Board expressed their appreciation for the card.

Commissioner Hendrickson commented that he thought his recent trip to Chicago to attend the WEFTEC conference was worthwhile and productive.

Commissioner Koester made a motion to cancel the remaining two workshops scheduled for November 10, 2008, at 9:00 am and December 8, 2008, at 9:00 am.
M/S/C canceling the two remaining workshops scheduled for 2009.

The next meeting will be November 7, 2008, at the District office at 9:00 a.m.

The meeting adjourned at 4:39 p.m.

KEN J. KASE

ATTEST:

VINCENT H. KOESTER -SECRETARY