

**MIDWAY SEWER DISTRICT  
COMMISSIONERS WORKSHOP  
March 10, 2008**

The workshop was called to order by the Chairman at 9:30 a.m.

Commissioners Hendrickson, Koester and Landon were present. Also present: Ms. Ford and Mr. Kase.

**UPDATE ON SALT AIR HILLS SEWER REPLACEMENT PROJECT:**

The Manager reported on the progress of the design for the Salt Air Hills project. He indicated that most of the pipeline video inspection and location work that can be done from the main sewer using a “lateral launch” camera has been completed. It has been discovered that most of the sewers in this area are “doubles” or one stub for every two houses. This has caused problems getting video inspection completed on every home in order to verify the sewer location. In order to complete the task of mapping the remaining sewers the contractor will attempt to obtain permission to install cleanouts at the homes he was unable to video inspect. Those cleanouts will be used to introduce a push style video camera and beacon into the sewer to complete the mapping effort.

Additionally, a sewer serving four homes in the vicinity of 24816 20<sup>th</sup> Ave. S. is being considered as an addition to the Salt Air Hills sewer replacement project. These four homes are in Salt Air Hills.

**MODIFIED I&I POLICY WITH LEGAL REVIEW:**

The modifications to the I&I policy that were proposed at the last workshop have been reviewed by the attorney. A draft policy from the attorney was distributed suggesting a few changes. The Board reviewed the attorney’s draft policy and noticed that the surcharges were indicated to occur each billing cycle. This would amount to a surcharge being applied every other month. The Board indicated that it had been their intention that the surcharge be applied each month, not every other month. They instructed the Manager to make that change to the policy. The remainder of the policy was acceptable to them.

**FOLLOWING FINALIZED POLICY WE NEED TO DEVELOP FORMS AND NOTICES:**

The Manager indicated that he anticipates that when the I&I policy has been finalized a series of notices and forms will need to be developed. These include first (courtesy) notice to property owner, official notice to property owner, consent to inspect form, inspection report form, certification of compliance with I & I regulations form, loan application form and loan agreement.

The next meeting is scheduled for March 12, 2008 at 9:30 a.m. and the next workshop is scheduled for April 14, 2008 at 9:00 a.m.

The workshop adjourned at 10:29 am.

ATTEST:

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KEN J. KASE

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VINCENT KOESTER - SECRETARY