

**MIDWAY SEWER DISTRICT
COMMISSIONERS WORKSHOP
May 12, 2008**

The workshop was called to order by the Chairman at 9:00 a.m.

Commissioners Hendrickson, Koester and Landon were present. Also present: Ms. Ford, Mr. Montieth, Mr. Crahan and Mr. Kase.

INSPECTION FORM REVIEW – THREE PARTS:

The Manager presented an inspection form, created by Mr. Montieth and Mr. Crahan. The form is intended to be used by the District's inspection contractor, for I&I inspections on private property. The form breaks down the inspection into 3 distinct parts, the visual inspection, the video inspection, and the inspection record drawing. The Manager suggested adding more line items for the contractor to check off under the visual inspection heading. Commissioner Hendrickson suggested adding smoke testing and pressure testing as additional testing alternatives. Commissioner Koester was concerned about the cost of the inspection and directed staff to inquire with potential inspection contractors to be better able to estimate inspection costs.

DES MOINES – DOWNTOWN SEWER REHABILITATION:

Mr. Crahan displayed some recent pipeline video inspection footage of the 10" sewer lying in the alley between Marine View Drive and 7th Ave. S., in downtown Des Moines. Some of the pipe is made of concrete and the remainder is made of A.C. and is about 50 years old. In one location there is a hole in the wall of the pipe revealing a relatively thin wall thickness. He recommended rehabilitating the line before it deteriorates more. The Manager suggested considering lining the sewers to avoid disrupting the alley and adjacent buildings. He will try to determine what engineering firm is best suited to evaluate the condition of the sewer pipeline and recommend the most appropriate repair technique and prepare plans and specifications necessary to solicit bids from contractors.

SEWER REPAIR CONTRACT:

The Manager said that it is his understanding that a number of underground contractors are idle and looking for work. This generally creates a favorable market condition for the District as far as getting low bids. The District always has a number of sewers that are in need of repair. He suggested preparing documents to solicit bids for a repair contract using the small works process. M/S/C authorizing the soliciting of bids for a sewer repair contract.

SUMMER SUSPENSION OF WORKSHOPS:

The Manager suggested suspending the Commissioner workshops during the summer months. The Board indicated that a workshop could be scheduled if the need arose.

The next meeting is scheduled for May 14, 2008 at 4:00 p.m. and the next workshop is scheduled for September 8, 2008 at 9:00 a.m.

The workshop adjourned at 9:53 am.

ATTEST:

KEN J. KASE

VINCENT KOESTER - SECRETARY