

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
DECEMBER 23, 2009**

Commissioners Hendrickson, Landon, and Koester were present. Also present: Mr. Griffith, Ms. Ford, Mr. Crahan and Mr. Grodt. Guests in attendance: Evans Anglin, Assistant Audit Manager, State Auditor's Office, James Griggs, Audit Manager, State Auditor's Office, Dave Hoagland, Benson & McLaughlin.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the meeting of December 9, 2009.

EXIT CONFERENCE – STATE AUDITOR'S OFFICE:

Mr. Evans Anglin, Assistant Audit Manager with the Washington State Auditor's Office explained the scope of the audit his office performed on the District and their findings and recommendations. Primarily they look at accountability for public resources and legal compliance, together with the reliability of the financial statements. His office will be issuing an Accountability Report and a Financial Statement Report as a result of this audit. He did have four recommendations concerning financial reporting, journal entries, executive session and employee recognition. There were no findings as a result of this audit. Mr. Evans and Mr. Griggs thanked the District for their cooperation with the auditor and the audit.

Dave Hoagland also spoke to further explain the recommendation regarding financial reporting.

VOUCHERS:

M/S/C approving Maintenance vouchers #0291125 through #0291155 in the amount of \$33,906.98, including special vouchers #0291125 through #0291132 in the amount of \$6,147.77.

Capital Improvement voucher #0293043 through #0293045 in the amount of \$46,342.91.

2008 Public Works Trust Fund voucher #0298027 in the amount of \$14,932.00.

Board approval of payment of \$28,622.13 for 23 employees for direct deposit of the January draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIEN:

M/S/C approving the release of lien as presented.

RESOLUTION 2009-18 / ACCEPTING AS COMPLETE CONTRACT 2009-01:

The Board signed Resolution 2009-18 which accepted as complete Contract 2009-01 with Stouder General Construction, LLC for the Influent Screen Upgrade.
M/S/C approving Resolution 2009-18 as presented.

AUTHORIZED SIGNATURES FOR DISTRICT:

The Office Manager presented for signature the yearly "Authorized Signatures of District/Agency for which King County, as Treasurer, issues warrants".

OFFICE MANAGER REPORT:

Ms. Ford had nothing to report.

COLLECTION SYSTEM SUPERVISOR REPORT:

Mr. Crahan presented a "Condition Report on Midway Sewer District Pump Stations", which detailed each station. The report was in order with the pump stations needing immediate attention listed first. The Board thanked Mr. Crahan for the report.

Mr. Crahan also reported that the fence is up at the Saltwater Park generator. He indicated that a roof will be built at a later time to further protect the generator.

TREATMENT PLANT SUPERVISOR REPORT:

Mr. Griffith reported that the new influent screens have been completed and they are working well.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

Influent Screens Replacement Project Contract 2009-01 – Submitted change order Number 3 in the amount of \$4,401.62 for approval. The contract is complete and substantially complies with the terms and conditions of the contract documents. It is recommended that the contract be accepted for maintenance and operation.
M/S/C approving Change order Number 3 as presented.

COMMISSIONERS COMMENTS:

Commissioner Hendrickson asked that the registration deadline for the WASWD Commissioner Workshop be reported to the Board.

The next meeting will be January 13, 2010, at the District office at 9:00 a.m.

The meeting adjourned at 10:25 a.m.

CORDELIA M. FORD

ATTEST:

VINCENT H. KOESTER –SECRETARY