

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
JANUARY 14, 2009**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Mr. Crahan, Mr. Grodt, Mr. Snure, Mrs. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the Meeting of December 24, 2008.

VOUCHERS:

M/S/C approving Maintenance vouchers #0290001 through #0290063 in the amount of \$129,671.00, including special vouchers #0290001 through #0290009 in the amount of \$30,963.10.

Capital Improvement voucher #0293001 in the amount of \$7,398.36.

Board approval of payment of \$28,322.13 for 23 employees for direct deposit of the January draw.

Board approval of payment of \$62,778.13 for 27 employees for direct deposit of January payroll.

ADDITIONS:

M/S/C approving additions to accounts receivable as presented.

ADJUSTMENTS:

M/S/C approving adjustments to accounts receivable as presented.

**CONSULTANT AGREEMENT FOR EELGRASS RESTORATION MONITORING
SECOND YEAR (2009):**

Mr. Grodt presented a contract for engineering services for the eelgrass restoration monitoring second year. He said that one of the conditions of the permit issued for the outfall construction required eelgrass monitoring for five years. Because the amount of effort required as well as consultant's rates vary from year to year, it was decided to contract annually for this service. M/S/C approving the contract for engineering services with URS Corporation for the required eelgrass restoration monitoring for the second of five years.

HIGH BOD SURCHARGE:

The Manager reported that during the November/December, 2008 period the Port of Seattle (POS) average biochemical oxygen demand (BOD) was 361 and the District treatment plant influent BOD average was 267. The POS bi-monthly average for this period was 135% of the treatment plant average for the same period. Based on the instructions concerning the modified

surcharge for this account, as per the minutes of the July 18, 2008, meeting, he should have imposed a surcharge on the POS for BOD in excess of 120% of the plant influent BOD. The POS BOD strength is only up slightly, however the treatment plant influent BOD is down significantly. Infiltration and inflow may be diluting the plant BOD thus lowering our monthly average, at the same time as the POS is holding steady. This would amount to the POS being penalized when we have an infiltration and inflow problem. He speculated that this is not what the Midway Board of Commissioners intended. He suggested using only the treatment plant influent BOD figures for the drier months for the surcharge calculation. He suggested using the prior years treatment plant influent BOD average of the months May through October to calculate the POS surcharge.

M/S/C approving the Manager's suggestion concerning the POS surcharge calculation.

ATTENDANCE AT THE WOW WORKSHOP MARCH 23-26, 2009:

Mr. Griffith requested authorization to send up to 3 employees to this year's Wastewater Operators Workshop (WOW), to be held at Ocean Shores, WA, March 23 through 26.

M/S/C approving the request.

KEN KASE'S MANAGER REPORT:

The Manager distributed his written report on his recent activities.

CORDELIA FORD'S OFFICE MANAGER REPORT:

The Office Manager reported the following:

1. She requested authorization to attend the Government Finance Officers Association Conference (GFOA), to be held in Seattle on June 29 & 30, 2009.
M/S/C approving the request.
2. She requested authorization to attend the Washington Finance Officers Association Conference (WFOA), to be held in Bellevue on September 22 – 25, 2009.
M/S/C approving the request.
3. She requested authorization to purchase a new electronic postage machine. The current machine we have is 6 years old, and is no longer being made by the company. The maintenance costs have increased due to the age of the machine. Also the machine requires a new computer chip be purchased (at \$270 each) to upgrade the postage machine for USPS rate increases. The Office Manager has seen a demo and has a quote for a new machine. The purchase price for the machine is \$3,800.00. There will be an additional yearly amount for maintenance agreement and meter rental after the first year. The yearly amount on the new machine is over \$50 less per month.
M/S/C approving the request.

WALT CRAHAN'S COLLECTION SYSTEM SUPERVISOR REPORT:

Mr. Crahan reported that as a result of the recent storms, that left the area with a blanket of snow followed by a significant rainfall event, two sewer overflows occurred out of manholes. No homes, businesses or property was damaged. The overflow went into adjacent storms drains. The Dept. of Ecology and the Dept. of Health were given proper notification.

JEFF GRIFFITH'S TREATMENT PLANT SUPERVISOR REPORT:

Mr. Griffith reported that the recent storm activity caused the flows at the treatment plant to exceed 18 MGD, which is the maximum flow that can be measured with the existing flow meters. 3.6" of rainfall fell during last week's storm. The only problem encountered was that the stepper screen motor overheated and was destroyed. Excessive grit associated with the high flows overwhelmed the stepper screen motor. A replacement motor was quickly installed.

ENGINEER'S REPORT:

Mr. Grodt reported on the HVAC Upgrade Project, Contract 2008-02. He said that now that the weather has warmed up, the contractor intends to schedule the remaining work to complete the project.

ATTORNEY'S REPORT:

Mr. Snure reported on the following:

Collections:

1. There are 3 delinquent customers in bankruptcy.
2. There are 5 delinquent customers in active foreclosures.
3. There are 3 delinquent customers in pending foreclosures.
4. There are 3 delinquent customers with payment agreements.
5. There are 10 delinquent customers with pending Trustee sales.

COMMISSIONERS COMMENTS:

Commissioner Hendrickson stated that he felt the District's \$2.00 per month rate increase could have occurred at a worse time. He suggested that due to current economic conditions a \$1.00 per month rate increase would be more appropriate.

Commissioner Hendrickson said that he would like to attend the WASWD Commissioners Workshop, to be held January 24, 2009, at the Embassy Suites Hotel, in Lynnwood.

Commissioner Koester instructed the Manager to prepare a letter addressed to the WASWD Board of Directors, on behalf of the Midway Sewer District Board, informing them of Midway's dissatisfaction with the Executive Director's past performance and the Board's past response to the problem.

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The next meeting will be held on January 24, 2009, at the District office at 4:00 p.m.

The meeting adjourned at 9:43 a.m.

KEN J. KASE

ATTEST:

VINCENT H. KOESTER - SECRETARY