

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
July 8, 2009**

Commissioners Landon and Koester were present. Also present: Mr. Griffith, Mr. Grodt, Mr. Snure, Mr. Nichols, Ms. Alison Evans, Ms. Karen Burgess, Mr. Campbell, Ms. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the Meeting of May 27, 2009.

PRESENTATION OF 2008 WASTEWATER TREATMENT PLANT OUTSTANDING PERFORMANCE AWARD:

Karen Burgess, the Municipal Unit Supervisor for the Washington State Department of Ecology (Ecology), said that they annually recognize waste water treatment plants who meet all of their permit limits, sampling requirements, and overall operational demands of their NPDES permit. She indicated that she was honored to extend the congratulations and appreciation on behalf of Ecology for this remarkable achievement. She specifically wanted to acknowledge and recognize the efforts of the certified operators for their hard work, resourcefulness, and award winning efforts. She said that she was surprised to learn that this is only the second time since 1995 that this treatment plant has won this award, since this treatment plant is considered exemplary by her and her colleagues. She said that even a treatment plant such as Midway's can have compliance issues during severe weather or when problematic influent enters the plant, which is beyond the District's control.

VOUCHERS:

M/S/C approving Maintenance vouchers #0290566 through #0290618 in the amount of \$121,505.96, including special vouchers #0290566 through #0290576 in the amount of \$27,962.75.

Capital Improvement voucher #0293027 in the amount of \$15,275.01.

Board approval of payment of \$63,043.41 for 27 employees for direct deposit of July payroll.

ADDITIONS:

M/S/C approving additions to accounts receivable as presented.

ADJUSTMENTS:

M/S/C approving adjustments to accounts receivable as presented.

**DECLARING HUBER STEP SCREENS AND RELATED EQUIPMENT SURPLUS /
RESOLUTION 2009-09:**

The Manager presented Resolution 2009-09 to the Board for their review. This resolution declares the Huber step screens and related equipment surplus upon removal from service and gives the Manager authorization to execute and deliver to the City of Seaside, Oregon a Bill of Sale at the time of transfer of the equipment, on behalf of the District.

M/S/C approving Resolution 2009-09 as presented.

UPDATE TO THE REGIONAL HAZARD MITIGATION PLAN / RESOLUTION 2009-10:

Mr. Campbell presented Resolution 2009-10 to the Board for their review. This resolution declares the District's intention to continue its participation in the Regional Hazard Mitigation Plan. He indicated that a second resolution will be needed when FEMA approves the Regional Hazard Mitigation Plan, adopting the plan.

M/S/C approving Resolution 2009-10 as presented.

REQUEST TO UPGRADE THE PLANT SCADA SYSTEM:

The Manager said that the District's treatment plant SCADA system should be upgraded approximately every three years. The SCADA system is comprised of computer hardware and software which runs continuously. If this system were to fail the plant would not operate properly. The District considers S&B inc. a sole source provider for this equipment as they have set up, maintain and have first hand knowledge of our plant and the existing SCADA system. He requested authorization to purchase a SCADA system upgrade from S&B for their quoted price of \$13,369.95 including tax.

M/S/C approving the request.

TENTATIVE LEGISLATIVE RECEPTION SET FOR AUGUST 18, 2009:

The Manager said that a legislative reception has been tentatively set for August 18, 2009, from 1:00 to 3:00 pm. It is expected that Representatives Orwall and Upthegrove and Senator Keiser will attend. If time permits, they will be given a tour of the office facilities, the sewage treatment plant and a water treatment facility.

KEN KASE'S MANAGER REPORT:

The Manager distributed his written report on his recent activities.

OFFICE MANAGER REPORT:

The Ms. Ford had nothing to report.

JEFF GRIFFITH'S TREATMENT PLANT SUPERVISOR REPORT:

Mr. Griffith reported he has received an agreement from PSE for a grant to do the upgrade of the fluorescent fixtures at the treatment plant only. We have 30 days to sign it and then 2 years to complete the project. The grant is for \$7887 or 50% of the project. The Office project will have to be funded differently since it is a rate schedule of 24 which must be different than the plant. It qualifies for a lighting rebate which is handled by a different person who has our documentation but has not sent anything yet.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Influent Screens, Contract 2009-01 – Shop drawings for the screens have been reviewed and returned to the contractor for distribution to the manufacturer/supplier.
2. Marina Sewers – The contractor has been concentrating on the water portion of the project so no sewers have been installed to date.
3. Eelgrass Monitoring 2nd Year – The Summer Quantitative Event is scheduled for the week of July 20.

ATTORNEY'S REPORT:

Mr. Snure reported on the following:

Collections:

1. There are 5 delinquent customers in bankruptcy.
2. There are 5 delinquent customers in active foreclosures.
3. There are 7 delinquent customers in pending foreclosures.
4. There are 17 delinquent customers subject to Trustee sales.
5. There are 5 delinquent customers who have entered into payment agreements.

On July 6, 2009, he submitted comments to the Attorney General supporting use of public funds to fund private side sewer repairs as part of an I&I reduction program.

The next meeting will be held on July 22, 2009, at the District office at 4:00 pm.

The meeting adjourned at 9:47 a.m.

ATTEST:

KEN J. KASE

VINCENT H. KOESTER - SECRETARY