

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
June 10, 2009**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Mr. Grodt, Mr. Snure, Mr. Montieth, Ms. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the Meeting of May 27, 2009.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0290465 through #0290522 in the amount of \$130,933.41, including special vouchers #0290465 through #0290479 in the amount of \$41,458.93.

Capital Improvement vouchers #0293023 through #0293026 in the amount of \$714,174.74.

2008 Public Works Trust Fund voucher #0298009 in the amount of \$34,881.19.

Board approval of payment of \$64,154.03 for 27 employees for direct deposit of June payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**INTRASTATE WATER/WASTEWATER AGENCY RESPONSE NETWORK (WARN) /  
RESOLUTION 2009-08:**

The Manager presented a mutual aid agreement between other public utilities and the District. This agreement establishes the formal arrangements under which the participants will provide assistance and compensate each other for aid rendered. He presented Resolution 2009-08 to the Board for their review. This resolution gives the Manager authorization to sign the agreement on behalf of the District.

M/S/C approving Resolution 2009-08 as presented.

**CRWS ANNUAL REQUEST FOR FINANCIAL SUPPORT FOR CONSULTANT ASSISTANCE TO THE SPECIAL PURPOSE DISTRICT'S GMPC, RWQC, & MWPAAC REPRESENTATIVE:**

The Manager said Cedar River Water and Sewer District has requested financial support for the consultant who provides "staff" level support to the special purpose district's representatives to the King County Growth Management Council (GMPC), King County Regional Water Quality Committee (RWQC), and the Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC). M/S/C authorizing the payment of \$2,000.00 to help fund the consultant who assists the King County area district representatives to the GMPC, RWQC, and the WMPAAC.

**ATTENDANCE AT THE PACIFIC NORTHWEST PRETREATMENT WORKSHOP IN VANCOUVER, WA SEPTEMBER 15 – 17, 2009:**

The Manager said that Brock Powell has requested authorization to attend the Pacific Northwest Pretreatment Workshop to be held September 15-17, 2009, in Vancouver, Washington. M/S/C approving the request.

**REQUEST FOR A TEMPORARY "SUMMER HELPER" AT THE TREATMENT PLANT:**

Mr. Griffith requested authorization to hire a temporary summer helper to primarily perform painting duties and pick up parts ordered from vendors. M/S/C approving the request to hire a temporary summer helper.

**LITOWITZ REQUEST FOR PRIVATE PUMPING SYSTEM:**

The Manager said that Mr. Litowitz has asked for permission to install a privately owned sewage pumping system to serve up to 4 homes on his property together with one adjacent property. This matter had been discussed at the October 8, 2008, Board meeting. Apparently Mr. Litowitz was not able to obtain the easement needed to extend the existing sewer as previously requested. Mr. Litowitz is able to obtain an easement from a different property owner that would provide a route for a privately owned forcemain but no gravity service. The Manger suggested that it may be better for service to the entire area if a utility local improvement district (ULID) is formed. If a ULID is formed the District could obtain the necessary easements and provide gravity service to the majority of the homes in this area. Even with a ULID it may be necessary for a few of the existing homes to pump their sewage.

M/S/C instructing the Manager to inquire if there is an interested party willing to circulate a ULID petition in this area. In the event that there is an interested party then the District is to prepare and provide that party a ULID petition.

**ATTORNEY GENERAL OPINION REQUEST – USE OF PUBLIC FUNDS ON PRIVATE PROPERTY:**

Mr. Snure said that the Attorney General (AG) is reconsidering its decision on the expenditure of public funds on private property to eliminate infiltration and inflow into the sanitary sewer. The AG is accepting comments on this matter. He requested authorization to submit his comments on behalf of the District.

M/S/C approving Mr. Snure's request.

**KEN KASE'S MANAGER REPORT:**

The Manager distributed his written report on his recent activities.

**OFFICE MANAGER REPORT:**

The Ms. Ford reported on the following:

1. We met with the new phone system vendor on June 1<sup>st</sup>. We finalized and signed a payment agreement. We are processing a check that will start the process of ordering equipment and timelines being set up. We are still working with Lighthouse Consulting on specifics of the phone tree.
2. We have been meeting with vendors regarding purchasing a new copier for the office. The office copier is 7 years old. All the vendors are on the state contract, so the copier pricing is fixed. The company that provides the service is a key component of this purchase.
3. The Office Manager reported that she would like to start working on having an automatic door opener installed on the front door to the office for our handicapped customers. She has talked to Highline to see what company they used to install their door opener, and will start the process by contacting them.

**JEFF GRIFFITH'S TREATMENT PLANT SUPERVISOR REPORT:**

Mr. Griffith had nothing to report.

**ENGINEER'S REPORT:**

Mr. Grodt reported on the following:

1. Influent Screens, Contract 2009-01 - Contracts are ready for signature. He will try to schedule a preconstruction conference next week.
2. Marina Sewers – He attended a preconstruction conference on June 9, 2009 for the pipeline work. The plans and specifications for the emergency generator portion of the project should be ready for review next week.

**ATTORNEY'S REPORT:**

Mr. Snure reported on the following:

**Collections:**

1. There are 5 delinquent customers in bankruptcy.
2. There are 4 delinquent customers in active foreclosures.
3. There are 6 delinquent customers in pending foreclosures.
4. There are 17 delinquent customers subject to Trustee sales.
5. There are 6 delinquent customers who have entered into payment agreements.

The next meeting will be held on June 24, 2009, at the District office at 4:00 pm.

The meeting adjourned at 9:51 a.m.

ATTEST:

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KEN J. KASE

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VINCENT H. KOESTER - SECRETARY