

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
March 11, 2009**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Mr. Crahan, Mr. Grodt, Mr. Snure, Ms. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the Meeting of February 25, 2009.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0290204 through #0290252 in the amount of \$120,927.24, including special vouchers #0290204 through #0290216 in the amount of \$31,641.23.

Capital Improvement vouchers #0293009 through #0293010 in the amount of \$15,511.71.

Board approval of payment of \$63,130.21 for 27 employees for direct deposit of March payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**CONSULTANT AGREEMENT FOR THE MARINA SEWER REPLACEMENT AND GENERATOR INSTALLATION:**

Mr. Grodt presented a contract for engineering services for the preparation of plans, specifications and estimate for the Des Moines Marina sewer replacement and also the installation of a generator to supply emergency power to the Covenant Beach Pump Station.

M/S/C the contract as presented.

**CONTRACT FOR THE PURCHASE OF A 100KW DIESEL GENERATOR AND ATS:**

The Manager presented a contract with Cummins Northwest LLC for the purchase of a 100 kW generator and automatic transfer switch in the amount of \$46,560.00 plus sales tax.

M/S/C the contract as presented.

**AMENDMENT TO THE KING COUNTY INVESTMENT POOL AGREEMENT:**

The Manager presented the First Amendment to the King County Investment Pool Agreement as prepared by King County. He said that this amendment will result in a 20% reduction in the fees the King County Investment Pool charges the District. This amendment is nearly identical to the amendment approved at the October 28, 2008, meeting. This newest version of the amendment provides additional clarity and removes any doubt about how the monthly fee is calculated. M/S/C approving the First Amendment to the King County Investment Pool Agreement as presented.

**ATTENDANCE AT THE WASWD SPRING CONFERENCE APRIL 23 & 24, 2009:**

The Manager requested authorization to send one Commissioner and up to two District staff to the WASWD 2009 Spring Conference and Trade Show, to be held in Yakima, April 23 & 24, 2009.

M/S/C approving the request.

**ENZO MORELLA PAYBACK AGREEMENT:**

The Manager said that Enzo Morella had extended a sewer main north of S. 210<sup>th</sup> Street, between 1<sup>st</sup> Avenue South and 1<sup>st</sup> Place South in order to provide sewer service to property he owns. This extension is also capable of providing service to a property not owned by Mr. Morella, located at 20924 1<sup>st</sup> Avenue South. He presented an agreement between Mr. Morella and the District that in the event that this property connects to the sewer within the next 15 years the District would collect the payback amount indicated in the contract together with any other related connection charges from the property owner and then refund the payback amount to Mr. Morella.

M/S/C approving the agreement as presented.

**KEN KASE'S MANAGER REPORT:**

The Manager distributed his written report on his recent activities.

**OFFICE MANAGER REPORT:**

The Ms. Ford reported the following:

1. She provided an update on the RFP for the phone system. The RFP will be distributed on Monday, March 16<sup>th</sup>. Staff suggestion for winner of RFP will be presented at the May 13<sup>th</sup> Board Meeting.
2. She had a meeting with the attorney this morning regarding delinquent customers. The attorney will present more details in his report.
3. The employee safety awards for the District have arrived. She is coordinating getting the awards to the Treatment Plant.

**WALT CRAHAN'S COLLECTION SYSTEM SUPERVISOR REPORT:**

Mr. Crahan reported on a visit by Mark Toy of the Office of Shellfish and Water Protection for the State of Washington concerning the location of sewer overflow pipes between Saltwater State Park and Des Moines.

**JEFF GRIFFITH'S TREATMENT PLANT SUPERVISOR REPORT:**

Mr. Griffith reported that PSE sent an engineer down to take a look at the plant. He suggested slowing down motors with variable frequency drives to conserve power. He also suggested using our digester gas to generate power. If we use the power in the treatment plant they will participate 70% in the cost of the project. If we just sell the power back to them the entire expense will be on us. We would need to have a consultant evaluate the feasibility of a project like that. He further said that PSE would participate 50% in the replacement of T12 fluorescent tubes with T8 tubes in the lights that are left on all the time. He is going to send me a spreadsheet to evaluate the savings but it has not arrived yet.

The DOE came to inspect the treatment plant for the first time in 2 years. They took a tour of the plant and said that they generally don't worry about us since we always do a good job.

**ENGINEER'S REPORT:**

Mr. Grodt reported the influent screen design is 95% complete and the QA/QC had been completed. The specifications are approximately 80% complete. He needs to review the plans and specifications with the District.

**ATTORNEY'S REPORT:**

Mr. Snure reported on the following:

**Collections:**

1. There are 5 delinquent customers in bankruptcy.
2. There are 5 delinquent customers in active foreclosures.
3. There are 5 delinquent customers in pending foreclosures.
4. There are 10 delinquent customers subject to Trustee sales.

He also said we are in the process of drafting a written collection procedure to clarify certain collection issues that arise.

**COMMISSIONERS COMMENTS:**

Commissioner Hendrickson said that he agrees with Commissioner Koester's suggestion that the Commissioner's retreat should be cancelled this year due to the current difficult economic times we are currently experiencing. He felt that the rate payers would appreciate the savings. M/S/C canceling the 2009 Commissioners retreat previously set to be held in May in Leavenworth, WA.

The next meeting will be held on March 25, 2009, at the District office at 4:00 p.m.

The meeting adjourned at 9:38 a.m.

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KEN J. KASE

ATTEST:

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VINCENT H. KOESTER - SECRETARY