

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
NOVEMBER 25, 2009**

Commissioners Hendrickson, Landon, and Koester were present. Also present: Mr. Griffith, Ms. Ford, Mr. Crahan, Mr. Grodt, Mr. David Kun, and Mr. Kase.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the meeting of November 9, 2009.

VOUCHERS:

M/S/C approving Maintenance vouchers #0291036 through #0291079 in the amount of \$91,662.18, including special vouchers #0291036 through #0291039 in the amount of \$7,538.59. Capital Improvement voucher #0293039 through #0293041 in the amount of \$119,638.37. 2008 Public Works Trust Fund vouchers #0298025 through #0298026 in the amount of \$182,633.16.

Board approval of payment of \$28,622.13 for 23 employees for direct deposit of the December draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIEN:

M/S/C approving the release of lien as presented.

DAVID KUN'S REQUEST FOR REFUND OF CHARGES FOR 26830 PACIFIC HWY. S.:

The Manager said that Mr. Kun owns the property at 26830 Pacific Highway S. He apparently rented the property to a tenant who operated a furniture store. His tenant failed to pay the sewer bill and it became delinquent. On November 13, 2009, the District performed a dye check of the property and discovered it was not connected to the sewer. On November 16, 2009, Mr. Kun paid the sewer bill for this property and when the account balance was zero, the account was inactivated. This was all done in accordance with existing District policy.

Mr. Kun said that he purchased the property in 1984. Billing for sewer service began in 1997 and his tenant began paying the sewer bills without his knowledge. When his tenant discovered that they were not connected to the sewer, they stopped paying the sewer bill. He stated that the sewer bill was not his but instead his tenant's. Mr. Kun asked the Board if they would refund to him the sewer charges he paid.

Ms. Ford explained that the account became delinquent to the point that billings, notices and liens were sent to him directly and not the tenant. It appears that Mr. Kun ignored the mailings.

Commissioner Koester explained to Mr. Kun that the District followed existing policy in this matter and that he is not willing to deviate from the policy. The Board thanked Mr. Kun for coming to speak to them.

RESOLUTION 2009-14 / CHANGING REGULAR MEETING SCHEDULE:

The Board signed Resolution 2009-14 which provides for the meeting schedule change that was approved at the prior meeting.

RESOLUTION 2009-15 / AMENDING SECTION 307 OF THE EMPLOYEE HANDBOOK:

The Manager said that the District has provided lunch at an employee meeting each year, usually in December. The Employee Handbook should be clarified somewhat to better explain this practice. He presented Resolution 2009-15 to the Board for their review. The proposed resolution would change section 307 of the employee handbook, "Employee Rewards" to include this annual lunch.

M/S/C approving Resolution 2009-15 as presented.

SALTWATER PARK PUMP STATION GENERATOR FENCING PROPOSALS:

The Manager distributed the bidding results for the construction of a perimeter fence at the Saltwater Park pump station. The lowest bidder was Quality Fence Builders with a bid of \$3,598.00.

M/S/C authorizing the Manager to enter into a contract with Quality Fence Builders for the construction of this fence.

MANAGER REPORT:

The Manager distributed his written report on his recent activities.

OFFICE MANAGER REPORT:

The Office Manager reported that the purchase of backup batteries is being delayed due to the absence of a valid credit card. These items are generally purchased on-line and a credit card is needed. The District is in the process of switching banks and new credit cards are expected in early December.

COLLECTION SYSTEM SUPERVISOR REPORT:

Mr. Crahan had nothing to report.

TREATMENT PLANT SUPERVISOR REPORT:

Mr. Griffith had nothing to report.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Influent Screens Replacement Project Contract 2009-01 - A representative of the screen manufacturer was here last Thursday for startup of the westerly screen. The startup was successful and the screen continues to operate. The contractor decided not to try to set the other screen this week because of the long holiday weekend and possibly avoid any problems that may arise during that time. He submitted two change orders for approval, Change Order #1, provides for extra hard flexible cable and addition of emergency stops for each screen. Total amount \$13,702.42. Change Order #2 provides for the widening the channel to accept the screen. Total amount, \$5,562.01.
2. Eelgrass Monitoring – The final 2009 eelgrass monitoring was scheduled last week but was delayed because of high winds. The event will be rescheduled in the next few weeks pending weather.

COMMISSIONERS COMMENTS:

Commissioner Koester asked why the District office does not have an emergency generator. The Manager indicated that he did not think one was necessary. Commissioner Koester said that the Highline Water District office has an emergency generator and that it works well. He said that the District office needs one in the event of an emergency and this facility is used as a public shelter.

M/S/C instructing the Manager to have a permanently installed a diesel emergency generator installed at the office.

Commissioner Hendrickson said that the last scheduled meeting in December occurs the day before a holiday and therefore should be held in the morning instead of the afternoon.

M/S/C instructing the Manager to prepare a resolution for consideration at the next meeting which provides for a change in the meeting schedule for December 23, 2009.

The next meeting will be November 9, 2009, at the District office at 9:00 a.m.

The meeting adjourned at 10:28 am.

KEN J. KASE

ATTEST:

VINCENT H. KOESTER –SECRETARY