

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
APRIL 14, 2010**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Grodt, Mr. Crahan, Mr. Griffith, Mr. Snure, Ms. Ford, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the Meeting of February 24, 2010 and April 7, 2010.

VOUCHERS:

M/S/C approving Maintenance vouchers #300286 through #300345 in the amount of \$166,265.22, including special vouchers #300286 through #300303 in the amount of \$74,447.40. Capital Improvement voucher #204007 in the amount of \$16,229.54. 2008 Public Works Trust Fund voucher #208005 in the amount of \$813.55. Board approval of payment of \$66,138.30 for 27 employees for direct deposit of April payroll.

ADDITIONS:

M/S/C approving additions to accounts receivable as presented.

ADJUSTMENTS:

M/S/C approving adjustments to accounts receivable as presented.

JEFFERY KNIGHT CONNECTION CHARGE LIEN RELEASE:

The Manager said that the Jeffery Knight Connection Charge Agreement has been fully paid and the liens filed thereon should be released.

M/S/C releasing the Jeffery Knight Connection Charge lien.

REPLACEMENT OF PUMP STATION TRUCK, SERVICE BODY, & CRANE:

Mr. Crahan requested authorization to purchase a replacement truck cab and chassis, service body and crane for use by the pump station maintenance crew. He wants to purchase these items for the Washington State Office of Procurement. The estimated cost is approximately \$48,000. When the new truck is available for use he will ask to declare the existing truck as surplus. M/S/C authorizing the purchase of a truck cab and chassis, service body and crane for use by the pump station maintenance crew.

DRAFT LETTER TO THE WASWD BOARD OF DIRECTORS:

The Manager presented a draft of letter to the WASWD Board indicating the District's support of their actions and future endeavors. He indicated that if the Board agrees with the letter and signs it he will mail it to each WASWD Board member.

The Board approved and signed the letter.

SEASONAL HELPER POSITION:

The Manger requested authorization to hire a seasonal helper (temporary summer helper) to assist with chores around the plant.

M/S/C authorizing the Manager to hire one seasonal helper.

KEN KASE'S MANAGER REPORT:

The Manager distributed his written report on his recent activities.

CORDELIA FORD'S OFFICE MANAGER REPORT:

The Office Manager had nothing to report.

WALT CRAHAN'S COLLECTION SYSTEM SUPERVISOR REPORT:

Mr. Crahan had nothing to report.

JEFF GRIFFITH'S OPERATIONS SUPERVISOR REPORT:

Mr. Griffith reported on the following:

1. The treatment plant lighting replacement project is complete and we have received partial reimbursement from PSE.
2. The office lighting replacement project is also complete except for the reimbursement application from Puget Sound Energy.

SKIP GRODT'S ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. NPDES Renewal – The I&I report is complete. The Waste Load Assessment report is waiting for District review and comments.
2. Office Generator – The Plans and Specifications are ready for District review and comment and will be delivered next week.

BRIAN SNURE'S ATTORNEY'S REPORT:

Mr. Snure reported on the following:

Collections:

1. There are 6 delinquent customers in bankruptcy.
2. There are 6 delinquent customers in active foreclosures.
3. There are 10 delinquent customers in pending foreclosures.
4. There are 13 delinquent customers subject to Trustee sales.
5. There are 10 delinquent customers with payment agreements.

COMMISSIONERS COMMENTS:

Commissioner Hendrickson inquired about the progress of the 7th Ave. Pump Station upgrade. Mr. Crahan explained that he is working with PACE Engineers to adjust their scope and budget for that project.

The next meeting will be held on April 28, 2010, at the District office at 4:00 pm.

The meeting adjourned at 9:30 a.m.

ATTEST:

KEN J. KASE

JACK HENDRICKSON - SECRETARY