

**JOINT HIGHLINE WATER & MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
APRIL 28, 2010**

Commissioners Hendrickson, Landon, and Koester were present. Also present: Highline Water District Commissioners Mr. Gerald Guite, Ms. Kathleen Quong-Vermeire, and Mr. Dan Johnson, and Highline Water District staff, Mr. Matt Everett, Mr. Jeremy Delmar, Ms. Mary Fossos, and Mr. Griffith, Mr. Grodt, Mr. Crahan, Ms. Ford, and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

The agenda for today's meeting was approved without modification.

The Highline Water District meeting was called to order by President Quong-Vermeire at 4:01 p.m.

MUTUAL RELEASE AND SETTLEMENT AGREEMENT – PIVETTA BROS. CONST.:

Mr. Kase presented a Mutual Release and Settlement Agreement between the Highline Water District, the Midway Sewer District and Pivetta Brothers Construction, Inc. providing for the permanent release and discharge of all claims and demands between the parties related to the construction of the Salt Air Hills Water and Sewer Replacement Project. He indicated that neither the Districts or Pivetta Brothers Construction, Inc. admit fault and have entered this agreement to settle a dispute over pavement and restoration costs related to the project. M/S/C approving the agreement as presented.

The Highline Water District meeting adjourned at 4:13 p.m.

M/S/C approving the minutes of the meeting of February 10, 2010.

VOUCHERS:

M/S/C approving Maintenance vouchers #300346 through #300376 in the amount of \$38,789.00, including special vouchers #300346 through #30347 in the amount of \$2,731.73.
Capital Improvement vouchers #204008 through #204009 in the amount of \$87,313.05.
2008 Public Works Trust Fund vouchers #208006 through #208007 in the amount of \$14,902.50.
Board approval of payment of \$28,622.13 for 23 employees for direct deposit of the May draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIENS:

M/S/C approving the release of lien as presented.

ENGINEERING SERVICES CONTRACT FOR THE 7TH AVE. PUMP STATION UPGRADE:

The Manager presented a contract for engineering services between PACE Consulting Engineers and the District for the 7th Ave. Pump Station Upgrade project. M/S/C approving the contract as presented.

NOMINATIONS FOR ENDURIS BOARD ACCEPTED UNTIL MAY 14, 2010:

The Manager said that there are 3 Enduris Board of Director positions up for election on July 11, 2010. The deadline to submit an application for nomination to the Board Development Committee is May 14, 2010.

MANAGER REPORT:

The Manager distributed his written report on his recent activities.

OFFICE MANAGER REPORT:

Ms. Ford reported the following:

1. Electronic Document Management – The Office Manager and district staff has been working for several months in regards to an electronic document management system. They have met with several companies, and also met with our IT Consultants, Lighthouse Consulting. It was decided to get a working demo of SharePoint, which will likely meet the District needs with a lower cost. Training is planned for next week.
2. Transition to US Bank – as of the beginning of April, we are now sending our daily checks electronically to US Bank. The process took about 1 ½ months to get setup and conduct testing. It is working very well.

COLLECTION SYSTEM SUPERVISOR REPORT:

Mr. Crahan reported the following:

1. The truck purchase authorized at the last meeting has been ordered, with expected delivery in ninety to one hundred twenty days.
2. The installation of the new pump controls for Sun Vista station is complete.

TREATMENT PLANT SUPERVISOR REPORT:

Mr. Griffith reported the following:

1. We have received our new Waste Clearance Permit for another year. This permit allows us to dispose of grit and screenings.
2. We received and installed a new electric valve actuator manufactured by Auma. This replaces a water powered actuator that was installed in 1984.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. NPDES Permit Renewal – The I&I and Waste Load Assessment reports are now complete and ready for submittal.
2. Office Emergency Generator – The plans and specifications are now being submitted to the District for review.

The next meeting will be May 12, 2010, at the District office at 9:00 a.m. and there will be a Commissioners Retreat, May 1 & 2, 2010, at the Enzian Inn in Leavenworth, WA at 9:00 a.m.

The meeting adjourned at 4:55 pm.

KEN J. KASE

ATTEST:

JACK W. HENDRICKSON –SECRETARY