

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
SEPTEMBER 22, 2010**

Commissioners Koester, Hendrickson, and Landon were present. Also present: Mrs. Ford, Mr. Grodt, Mr. Griffith and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

The agenda for today's meeting was approved without modification.

M/S/C approving the minutes of the meeting of September 8, 2010.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #300757 through #300807 in the amount of \$72,561.26, including special vouchers #300757 through #300764 in the amount of \$4,491.14. Capital Improvement Fund vouchers #204025 through #204028 in the amount of \$1,018,295.28. Board approval of payment of \$32,602.13 for 26 employees for direct deposit of the October draw.

**LIENS:**

M/S/C approving the liens as presented.

**RELEASE OF LIENS:**

M/S/C approving the release of lien as presented.

**KALID ANBESSE CONNECTION CHARGE LIEN RELEASE:**

The Manager said that the Kalid Anbesse Connection Charge Agreement has been fully paid and the liens filed thereon should be released.

M/S/C releasing the Kalid Anbesse Connection Charge lien.

**ZENITH 2 PUMP PROCUREMENT BID RESULTS:**

Mr. Grodt said that the District received 2 bids for the purchase of 2 pumps for use at the Zenith 2 pump station. He said that 2 additional bids were received after the bid opening and were not considered. He indicated that Pump Tech Incorporated was the lowest qualified bidder. He recommended awarding the purchase contract to Pump Tech Incorporated.

M/S/C awarding the pump purchase contract to Pump Tech Incorporated.

**SMALL WORKS CONTRACT SWP 2010-B:**

The Manager presented the construction contract with Blakley Brothers Inc. for small works project 2010-B for execution by the Board.

M/S/C authorizing the execution of the contract as presented.

**PWTF LOAN AMENDMENT FOR THE SALT AIR HILLS PROJECT:**

The Manager said that the Salt Air Hills Sewer Rehabilitation project cost considerably less than estimated. A result of this is that the District has over-borrowed from the Public Works Trust Fund (PWTF). The loan close-out process is underway and the loan agreement needs to be amended and a refund is due to the PWTF. The Manager requested authorization to execute the necessary loan amendment documents on behalf of the District.

M/S/C approving the Manager's request.

**CRWS REQUEST FOR FINANCIAL SUPPORT FOR CONSULTANT ASSISTANCE TO THE SPECIAL PURPOSE DISTRICT'S GMPC, RWQC, & MWPAAC REPRESENTATIVE:**

The Manager said Cedar River Water and Sewer District has requested financial support for the consultant who provides "staff" level support to the special purpose district's representatives to the King County Growth Management Council (GMPC), King County Regional Water Quality Committee (RWQC), and the Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC).

M/S/C authorizing the payment of \$2,000.00 to help fund the consultant who assists the King County area district representatives to the GMPC, RWQC, and the MWPAAC.

**WORKSHOP CONCERNING EMPLOYEE COMPENSATION & BENEFITS FOR 2011:**

Commissioner Landon said that he would like to change the meeting date for the workshop concerning employee salaries and benefits, set at the previous meeting for October 12, 2010. M/S/C setting October 14, 2010, at 9:30 am, at the District office, as the rescheduled workshop meeting time and place.

**KING COUNTY REGIONAL HAZARD MITIGATION PLAN MULTI-JURISDICTIONAL MITIGATION PLAN LETTER OF AGREEMENT:**

The Manager said that the King County Office of Emergency Management (County) plans on applying for a FEMA grant to help pay for an update to the Regional Hazard Mitigation Plan. The District has been a Regional Hazard Mitigation Plan partner in past efforts. The County is asking the District to participate and commit to assisting the County in the plan update. He presented a Letter of Agreement which formally commits the District to participate in the plan update.

M/S/C instructing the Manager to further explore the District's options and report his findings at a future meeting.

**DES MOINES CREEK TRAIL WATERFRONT CONNECTION OPENING  
CEREMONY OCTOBER 6, 2010 AT 1:30 PM:**

The Manager said that a ribbon cutting ceremony celebrating the opening of a segment of the Des Moines Creek trail is set for October 6, 2010, at 1:30 pm, at the Des Moines Beach Park. The District is a project partner in the Des Moines Creek trail project. The City would like to know if there will be any representatives of the District at this event. None of the Commissioners will be available on that date. The Manger said he would attend.

**MANAGER REPORT:**

The Manager distributed his written report on his recent activities.

**OFFICE MANAGER'S REPORT:**

Mrs. Ford reported the following:

1. At the Manager's request, the Office Manager has advised King County to close the fund for the 2008 Public Works Trust Fund, and have the balance transferred to the Capital Improvements Fund. The close will be effective September 30, 2010.
2. The Office Manager had initially looked into the Springbrook UBPayments.com, which allows customers to view & pay their bill from a link on our website. There is a cost for the program, which seemed quite high at the time. After attending a conference with several vendors present that do online bill payment services, the Springbrook program is one of the cheapest. The Office Manager will be working with Springbrook to get a firm quote for the program and will present to the Board for review at a later time.
3. We have had some issues with a piece of office machinery that helps with the processing of Past Due Notices. It brought up the discussion about the possibility of doing away with the mailing of separate Past Due Notices. Other entities add a late fee, which shows up on the next bill, without sending a separate Past Due Notice. The Board agreed that the District should terminate the practice of sending out Past Due Notices.
4. A customer called that owns an apartment complex in the District that we serve. He stated that his property is considered commercial by the water district and considered residential by Midway Sewer District. He has requested that his property be billed under commercial rates. I am in the process of providing him with copies of our code book where it explains how our rate classes are defined.

**SUPERINTENDENT'S REPORT:**

Mr. Griffith reported the following:

1. The draft of the new NPDES permit has been delivered. It requires Testing for nutrients each month for the years 2011 and 2014. We will be testing for Total Ammonia, Nitrate

& Nitrite Nitrogen, Total Kjeldahl Nitrogen, Orthophosphate, and Total Phosphorus.  
Totals cost for each test is \$95.

Flow Blending will no longer be allowed by EPA or DOE. It is now considered a bypass. They understand that we have to bypass to prevent damage to the treatment plant. Bypass is a form of noncompliance so monitoring and reporting is required. Ecology will use it's discretion on when to take enforcement action based upon facility performance, bypass frequency, weather conditions, etc.

In order for Ecology to authorize flow blending we would have to complete a Comprehensive Utility Analysis to confirm there is no feasible alternative to flow blending. Ecology says we may eventually want to do this but it is very involved, takes a significant amount of time and is very costly to perform. It is also up to the discretion of EPA to approve it.

2. The Generator repair job has been completed. It went fairly smoothly except for the fact that the rental generator was delivered with dead batteries.
3. The 200 horse power motor is finally rebuilt. The re-builder bent the shaft twice requiring a new shaft to be machined before it could be reassembled. We will be using another company to rebuild the remaining motor.

**SKIP GRODT'S ENGINEER'S REPORT:**

Mr. Grodt reported that the office generator installation is scheduled to start on October 18, 2010 and should be completed by November 12, 2010.

The next meeting will be October 13, 2010, at the District office at 9:00 a.m.

The meeting adjourned at 4:52 pm.

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KEN J. KASE

ATTEST:

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JACK HENDRICKSON – SECRETARY