

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
DECEMBER 12, 2007**

Commissioners Hendrickson, Koester and Landon were present. Also present: Mr. Crahan, Ms. Ford, Mr. Griffith, Mr. Grodt, Mr. Snure and Mr. Kase.

The meeting was called to order by the President at 9:30 a.m.

M/S/C approving the minutes of the Meeting of November 28, 2007 and the Workshop of December 10, 2007.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0271019 through #0271077 in the amount of \$165,066.61, including special vouchers #0271019 through #0271031 in the amount of \$24,675.18. Capital Improvement vouchers #0270052 through #0270053 in the amount of \$18,437.87. Board approval of payment of \$53,421.74 for 27 employees for direct deposit of the December payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**PATRICIA CARPINE'S REQUEST CONCERNING UNCONNECTED PROPERTY:**

The Manager reported that Patricia Carpine came to the office to complain about her sewer bill (account #002399). The District has three liens on her property and the next step is to turn her over to the attorney for foreclosure. Her complaint is that she stopped paying her sewer bill when she discovered that she is not connected to the sewer. She discovered this when she had a problem with her septic system. She bought the property in the 70's and at that time it had been represented to her that the property was connected to the sewer. It was explained to her that the District does have the authority to bill properties within the boundaries of a ULID as soon as the sewers are available to connect to. This is done as an inducement for properties to connect to the sewer. The Manager said that he would ask the Board to consider waiving her past due sewer charges and absorb the lien and release fees provided that she connect to the sewer.

M/S/C authorizing the Manager to adjust off the account balance and lien and release fees from account #002399 provided that she connect her property to the sewer. The Board also instructed the Manager to notify any other properties in this neighborhood that are not connected to the sewer in order to avoid this confusion in the future.

**NORTH HILL SEWER EXTENSION / CONTRACT 2007-1 BID RESULTS:**

The Manager reported that there was an excellent response to the request for bids for the North Hill Sewer Extension project. 18 bids were received, with 6 of those bids being less than the engineers estimate. The apparent low bidder is Shoreline Construction Co. The engineer has not yet completed his review of the bids and provided his recommendation. He requested authority to award the contract following the engineers recommendation.

M/S/C authorizing the Manager to award the North Hill Sewer Construction contract to the lowest qualified bidder.

**REVIEW OF THE 10 YEAR CAPITAL IMPROVEMENT PLAN:**

The Manager presented a spreadsheet indicating various capital improvements that staff anticipates will be needed in the next 10 years, including the estimated cost of the improvement. Commissioner Hendrickson requested that the purchase of the flush truck be advanced by one year in order to avoid purchasing both a new TV truck and also a new flush truck in the same year.

M/S/C approving the 2008 Capital Improvement Plan with the requested revision.

**TIM CAMPBELL'S EDUCATIONAL REQUEST (CONTINUED):**

The Manager presented Mr. Campbell's educational request form for the Leadership training that was considered at the previous meeting.

M/S/C approving the request.

**REQUEST FOR CONTRIBUTIONS FOR GMPC & RWQC STAFFING:**

The Manager reported that the existing budget for the support Vicki Henderson provides to the special purpose district representatives to the Growth Management Planning Council and also the Regional Water Quality Committee has been exhausted. The Manager at the Cedar River Utility District, Ron Sheadel, is reducing her scope of work to keep within the existing funds. He is requesting additional funds to adequately fund her support of these representatives.

M/S/C authorizing a contribution of \$750 in support of the GMPC and RWQC special purpose district representative's consultant.

**WASWD'S 2008 COMMISSIONER WORKSHOP SET FOR JANUARY 5:**

The Manager said that the WASWD 2008 Commissioner Workshop is scheduled for January 5, 2008, to be held at the Lynnwood Embassy Suites. He asked if any Commissioners wanted to attend. Commissioner Koester indicated that he would like to attend.

M/S/C instructing the Manager to register Commissioner Koester for the WASWD 2008 Commissioner Workshop.

**MANAGER REPORT:**

The Manager distributed his written report on revisions to policies he is working on, current developer extensions and their status, on-going District projects, and miscellaneous items.

**OFFICE MANAGER REPORT:**

The Office Manager had nothing to report.

**COLLECTION SYSTEM SUPERVISOR REPORT:**

Mr. Crahan reported on a sewage backup that occurred about 6:00 pm last Monday in the sewer that crosses Pacific Highway in the vicinity of the Kent-Des Moines Road. District crews restored the flow and there was no property damage. The Department of Ecology and the Food Safety and Shellfish Program were notified. The blockage was caused by an accumulation of grease.

**TREATMENT PLANT SUPERVISOR REPORT:**

Mr. Griffith reported that on Monday Dec 3rd we had flows in excess of 18 MGD. I am happy to report that the new outfall performed as expected. We had no overflow at the plant or problems with backups related to the outfall.

**ENGINEER'S REPORT:**

Mr. Grodt had nothing to reported:

**ATTORNEY REPORT:**

Mr. Snure reported on the following:

**Collections:**

1. There are 6 customers in bankruptcy.
2. There are 2 active foreclosures.
3. There are 2 pending foreclosures.
3. There are 12 customers subject to trustee sales.

The next meeting will be held on December 21, 2007, at the District office at 9:30 a.m., at the District office at 9:30 a.m.

The meeting adjourned at 10:24 a.m.

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KEN J. KASE

ATTEST:

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GEORGE LANDON - SECRETARY