

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
FEBRUARY 28, 2007**

Commissioners Hendrickson, Koester and Landon were present. Also present: Mrs. Ford, Mr. Crahan, Mr. Grodt, Mr. Griffith, and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

M/S/C approving the minutes of the Meeting of February 14, 2007.

VOUCHERS:

M/S/C approving Maintenance vouchers #0270151 through #0270190 in the amount of \$37,059.87, including special vouchers #0270151 through #0270152 in the amount of \$455.43. Capital Improvement voucher #0270007 in the amount of \$8,424.50.

Board approval of payment of \$30,597.13 for 25 employees for direct deposit of March draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIEN:

M/S/C approving the release of lien as presented.

DEANNA HAMILTON ANNOUNCES HER RETIREMENT PLANS:

The Manager said that Deanna Hamilton has announced her intention to leave the Midway Sewer District workforce and retire, effective May 31, 2007. The Board wished her well in her future life.

AMENDMENTS TO THE EMPLOYEE HANDBOOK / RESOLUTION 2007-02:

The Manager said that sections 302 and 604 of the employee handbook should be revised to clarify the rules on time keeping and also how L&I payments used to buy back sick leave is calculated. He presented Resolution 2007-02 to the Board for review.

M/S/C approving Resolution 2007-02 as presented.

CHANGE TO THE REGULAR MEETING SCHEDULE / RESOLUTION 2007-03:

The Manager presented Resolution 2007-03 to the Board for their review. If approved this resolution would permanently change the first meeting of each month from the second Wednesday of each month at 9:00 am. to the second Wednesday of each month at 9:30 am. In addition to this change the second meeting of April, 2007 would be changed to April 30th, 2007, at 9:30 am.

M/S/C approving Resolution 2007-03 as presented.

JUDSON PARK RETIREMENT COMMUNITY – DEVELOPER EXTENSION CONTRACT 07-1:

The Manager presented developer extension contract 07-1 between the Judson Park Retirement Community and the District. This contract provides for the developer sponsored extension of sewer service to 64 new living units at the Judson Park facility located at 23600 Marine View Drive South.

M/S/C approving the contract as presented.

JOHN HURA'S EDUCATIONAL REQUEST TO ATTEND PNCWA 31ST ANNUAL WATER ENVIRONMENT SCHOOL:

The Manager requested authorization to send employee John Hura to the Pacific Northwest Clean Water Association, 31st Annual Water Environment School, to be held at Clackamas Community College in Oregon City, OR, March 27-29, 2007.

M/S/C approving the request.

OFFICE MANAGER'S REPORT:

Ms. Ford had nothing to report.

COLLECTION SYSTEM SUPERVISOR'S REPORT:

Mr. Crahan reported that Cues Company will be demonstrating some video equipment that can send a lateral video inspection camera up from a mainline camera. This demonstration is scheduled for tomorrow morning.

PLANT SUPERVISOR'S REPORT:

Mr. Griffith had nothing to report.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Outfall Permits – The District has received a concurrence letter for the Killer Whale Biological Evaluation. This completes the permitting for the outfall.
2. Outfall Easement – The DNR has sent another draft easement for review. There are several clarifications that we will ask. The last remaining thing to do is record the easement.
3. Outfall Construction – The contractor is becoming more active as construction time nears. They are starting to ask more questions and requesting information. The next meeting with the contractor is scheduled for March 27.

The next meeting will be the Commissioners Workshop March 12, 2007, at the District office at 9:30 a.m., and the next regular meeting will be held March 14, 2007, at the District office at 9:30 a.m.

The meeting adjourned at 4:33 p.m.

KEN J. KASE

ATTEST:

GEORGE LANDON -SECRETARY