

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
FEBRUARY 8, 2006**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Crahan, Mr. Campbell, Ms. Ford, Mr. Grodt, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

M/S/C approving the minutes of the Meeting of January 25, 2006.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0260086 through #0260139 in the amount of \$131,339.13, including special vouchers #0260086 through #0260097 in the amount of \$51,319.09. Capital Improvement voucher #0260004 in the amount of \$19,655.42. Board approval of payment of \$50,709.66 for 27 employees for direct deposit of the February payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**UPDATE TO SECTION 311 OF EMPLOYEE HANDBOOK / RESOLUTION 2006-03:**

The Manager reported that Section 311 of the District's employee handbook has not been updated for some time. He indicated that the safety standards for footwear have changed. Some clarification concerning appropriate footwear was also needed. The reimbursable dollar amount for protective footwear has not been changed in over 18 years. He recommended the adoption of Resolution 2006-03, which would amend Section 311 of the employee handbook concerning work clothes.

M/S/C adopting RESOLUTION 2006-03 as presented.

**NATIONAL INCIDENT MANAGEMENT SYSTEM / RESOLUTION 2006-04:**

Mr. Campbell reported that as a component of National Incident Management System (NIMS), The Department of Homeland Security requires that federal, state, local, and tribal agencies adopt the system in order for these agencies and their personnel to coordinate efforts to effectively and efficiently provide the highest levels of incident command in the event of a homeland security emergency, whether related to acts of terrorism or natural, manmade, or technological disasters. Further, adoption into local emergency management plan documents will make the participant eligible for federal disaster funding.

M/S/C adopting RESOLUTION 2006-04 as presented.

**VAL VUE / MIDWAY SERVICE AREA REVISED AGREEMENT:**

The Manager reported that the service area agreement the Board approved at the January 11, 2006 meeting had not been signed by the Val Vue Board, due to a minor problem with one of the properties located within area 2 of the agreement. This particular property is connected to the Val Vue sewer system utilizing a pump. The existence of this connection required the revision of the agreement. He presented a revised agreement which is intended to replace all prior agreements between the two Districts. It is intended that both Districts will work toward a formal transfer the areas included in the agreement, to the District best suited for providing sewage treatment. The Board at Val Vue Sewer District has already approved this revised agreement.

M/S/C approving the revised agreement as presented.

**REQUEST FOR GIS SERVER COMPUTER:**

The Manager reported that a new server computer dedicated solely to the GIS system is needed. The District's IT technician and the GIS consultant were involved in the development of the specifications required for this server. A quote for the purchase of this computer, from the Washington State Department of Information Services is \$7,853.19 plus tax, shipping, and environmental fees. He requested authority to purchase this proposed GIS server.

M/S/C authorizing the purchase of a GIS server computer.

**OFFICE MANAGER'S REPORT:**

Mrs. Ford had nothing to report.

**COLLECTION SYSTEM SUPERVISOR'S REPORT:**

Mr. Crahan reported on the following:

1. The pump station maintenance crews have successfully completed the installation of the new sewage pump at the Zenith pump station.
2. He has received the lateral launcher device that he ordered and it should be operational soon.
3. The three replacement pumps for the 16<sup>th</sup> Ave. pump station have arrived and the maintenance crews have installed one of the pumps to date, with two remaining to be installed. Following complete installation he will perform a pump down test to determine the capacity of the station and the amount of increased capacity over the old pumps.

**ENGINEER'S REPORT:**

Mr. Grodt reported on the following:

1. Outfall Permits - Some significant milestones have been reached since the Districts last meeting on January 25, 2006. The milestones are as follows:
  - A. The attorney for NOAA has approved the biological opinion (B.O.) with some minor revisions. The B.O. is in the process of being revised and mailed to the Corps of Engineers.
  - B. The US Fish and Wildlife Service has resolved certain issues and will issue a "Not likely to adversely affect (NLTA) statement in lieu of a biological opinion. The estimate from USFWS is that the process will take about two weeks.
2. Automatic Transfer Switch Replacement/Upgrade – The plans have been completed and the specifications are in word processing.

The next meeting will be February 22, 2006, at the District office at 4:00 p.m.

The meeting adjourned at 9:49 a.m.

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KEN J. KASE

ATTEST:

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JACK W. HENDRICKSON - SECRETARY