

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
JANUARY 11, 2006**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Mr. Crahan, Ms. Ford, Mr. Grodt, Mr. Snure, and Mr. Kase.

The meeting was called to order by the President at 9:00 a.m.

OATH OF OFFICE:

The Manager administered the oath of office to Commissioner Koester, having been duly elected to the office of Midway Sewer District, Commissioner Position No. 1, in the 2005 general election.

M/S/C approving the minutes of the Meeting of December 28, 2005.

VOUCHERS:

M/S/C approving Maintenance vouchers #0260001 through #0260053 in the amount of \$116,969.63, including special vouchers #0260001 through #0260009 in the amount of \$27,368.24. Capital Improvement voucher #0260001 in the amount of \$13,300.45. Board approval of payment of \$50,584.45 for 27 employees for direct deposit of January payroll.

ADDITIONS:

M/S/C approving additions to accounts receivable as presented.

ADJUSTMENTS:

M/S/C approving adjustments to accounts receivable as presented.

SET GFC AND LFC FOR 2006 / RESOLUTION 2006-01:

The Manager reported that Benson & McLaughlin had completed the calculation for the GFC and they determined that the GFC is \$2,149, however due to various assumptions this figure should be rounded up. District staff and URS Engineers have estimated the LFC to be \$102 per lineal foot. The Board discussed the difficulty many new customers have with paying the connection charges required and felt that the District should try to keep these fees as low as possible. An increase of \$10 to the LFC bringing it to \$90 and \$250 to the stub charge bringing it to \$1,000, and no change to the GFC was suggested by the Manager. These rates should provide some relief to new customers.

M/S/C adopting RESOLUTION 2006-01 bringing current the historical costs for installing sewers and setting connection charges for 2006.

VAL VUE / MIDWAY SERVICE AREA AGREEMENT:

The Manager presented a service area agreement to the Board for their consideration. He explained that this agreement is intended to replace all prior agreements between the two Districts. It is intended that both Districts will work toward a formal transfer of an area to the District best suited for providing sewage treatment. The Board at Val Vue Sewer District also must approve this agreement before it becomes effective.
M/S/C approving the agreement as presented.

TRANSFER OF A PORTION OF VAL VUE TO MIDWAY / RESOLUTION 2006-02:

The Manager reported that the Val Vue Sewer District has been actively pursuing the transfer of "Area 2", as described in the new service area agreement, to the Midway Sewer District. Midway presently serves this area. He presented Resolution 2006-02 to the Board for their consideration. Val Vue has passed a similar resolution declaring their intention to complete this transfer of service area. The King County Council and Boundary Review Board must also approve this transfer before it can take place.
M/S/C approving Resolution 2006-02 as presented.

EDUCATIONAL REQUESTS OF CORDELIA FORD:

Ms. Ford requested permission to attend the annual Springbrook software Conference on May 17 through 19, 2006, in Portland, Oregon.
M/S/C approving the request.

DRAFT TRUNK LINE AND OUTFALL USE AGREEMENT:

The Manager reported that a draft of the Trunk Line and Outfall Use Agreement is nearing the moment when it will be ready for the Board's consideration. He suggested that it may be helpful to hold a workshop to discuss this agreement and ensure that the agreement contains the terms and conditions the Board wants, prior to forwarding it to the Des Moines Creek Basin Committee for their review.
M/S/C setting a Commissioners Workshop for January 20, 2006 at 11:00 a.m., to discuss the proposed Trunk Line and Outfall Use Agreement.

COMMISSIONERS RETREAT:

The Manager reported that this would be a good time to set a date and location for the annual Commissioners Workshop.
M/S/C setting April 1, 2006 as the date of the 2006 Commissioners Retreat to be held in Leavenworth, Washington, and authorizing the Manager to make the necessary arrangements for the Board, advisors and staff.

OFFICE MANAGER'S REPORT:

Mrs. Ford reported on the following:

1. Adjacent Service Users. Those customers in Midway Sewer District, being serviced by Val Vue Sewer District. January will be the first billing of these customers with the new rate. The Adjacent Service User rate will significantly increase their bill amount, which should generate some phone calls.
2. Thank you for approving my educational request. I look forward to attending the Springbrook User Group Conference in May.
3. I am doing some research on faster internet access for the office. Our new GIS system needs faster internet access for downloading maps, drawings and large files. We currently have a DSL line, and I will be researching options, prices and availability. I will report back as to plans, fees, etc.
4. We have purchased a new server for the plant. It is in desperate need of a new server. The server has been purchased and should be installed by the end of the month.
5. We are in the process of defining the hardware requirements for an additional server for the office. This server is needed as part of the new GIS system. The new server will work along side the current server. The maps and drawings on the computer are quite large and we need the extra storage space. PACE has been in correspondence with our IT consultant regarding hardware requirements and uses for the new server. We hope this will be purchased and installed in the 1st quarter of 2006.

PLANT SUPERVISOR'S REPORT:

Mr. Griffith reported on the following:

1. The recent prolonged wet weather has significantly increased the amount of infiltration and inflow seen at the treatment plant which is stressing the plant operation somewhat. Flow blending has occurred several times in the last week. There have been no overflows to date.
2. The re-roofing project is nearly complete but progress has been interrupted by the wet weather.

COLLECTION SYSTEM SUPERVISOR'S REPORT:

Mr. Crahan reported on the following:

1. He has received the 6" plant water supply backflow prevention device he ordered and will schedule it's installation soon.
2. He has received the new pump for the Zenith pump replacement project but has discovered that the rails and elbow on the existing installation are not plumb and this needs to be corrected prior to installing the new pump.
3. The replacement of the automatic transfer switch for the 500 kw generator at the plant is more complex than he anticipated. The services of an electrical engineer is needed to determine the specifications for this switch replacement. He has transferred responsibility for this project to the Treatment Plant Supervisor.
4. It was recently discovered that water was pouring into the dry well at the Interceptor pump station. The water was coming in through an electrical conduit that comes from an adjacent air compressor vault that was flooded. His crews were able to remove the water and seal the conduit. The station appears to be okay.
5. The sewer collection system and pump stations have been able to handle the extremely wet weather to date. He suspects that some lines may have surcharged slightly, however there have been no overflows.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Outfall Permits
 - The USFWS will hold a meeting on January 12, 2006, to discuss their determination of the effects of the submarine outfall construction.
 - Phyllis Meyers, the NOAA biologist, has requested that the NOAA attorneys expedite their review of the biological opinion and forward it to the Corps.
 - An on-site meeting with the Dept. of Ecology and Washington State Fish and Wildlife has been scheduled for January 19, 2006, to answer any questions they may have concerning the renewal of the expired permits for the submarine outfall.
2. Mixing Zone Study –The Department of Ecology has apparently accepted the Mixing Zone Technical Memorandum that was completed by URS in September, 2002, fulfilling the requirement for a Mixing Zone Study for the NPDES permit renewal.

ATTORNEY'S REPORT:

Mr. Snure reported on the following:

1. If one customer makes a payment as promised, there will be no active foreclosures.
2. There are 7 customers subject to Trustee sales.
3. There are 5 customers in bankruptcy.

The next meeting will be January 25, 2006, at the District office at 4:00 p.m.

The meeting adjourned at 10:06 a.m.

KEN J. KASE

ATTEST:

JACK W. HENDRICKSON - SECRETARY