

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
JANUARY 25, 2006**

Commissioners Hendrickson, Koester and Landon were present. Also present: Mrs. Ford, Mr. Crahan, Mr. Grodt, Mr. Griffith, and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

M/S/C approving the minutes of the Meeting of January 11, 2006 and the Workshop of January 20, 2006.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0260054 through #0260085 in the amount of \$53,837.68.

Capital Improvement vouchers #0260002 through #0260003 in the amount of \$9,152.16.

Board approval of payment of \$29,012.13 for 24 employees for direct deposit of February draw.

**LIENS:**

M/S/C approving the liens as presented.

**RELEASE OF LIEN:**

M/S/C approving the release of lien as presented.

**RELEASE OF JAMES & NANCY FRYE CONNECTION CHARGE LIEN:**

The Manager said that the James and Nancy Frye Connection Charge Agreement has been fully paid and the liens filed thereon should be released.

M/S/C releasing the James and Nancy Frye Connection Charge lien.

**BID RESULTS FOR THE ALUMINUM DUCT WORK REPLACEMENT:**

The Manager presented the tabulation of bids received for the replacement of some of the aluminum duct work for the odor control system at the plant with fiberglass ducting. He recommended accepting the lowest bid, which was from W. A. Botting, Inc., and awarding this contract to them.

M/S/C awarding the Aluminum Duct Work Replacement Contract to W. A. Botting, Inc.

**RESULTS OF ANNUAL REVIEW OF ENGINEERS STATEMENT OF QUALIFICATIONS:**

The Manager reported that only two statements of qualification were submitted to the District this year. The two firms were PACE and URS. He recommended that the District use both of these firms for the provision of engineering services in 2006.  
M/S/C accepting the Managers recommendation.

**ATTENDANCE AT THE WASHINGTON WATER/WASTEWATER OPERATIONS WORKSHOP:**

The Manager requested authorization to send up to two employees to the 28<sup>th</sup> Annual Washington Water/Wastewater Operations Workshop, to be held in Vancouver, WA, March 20 through 23, 2006.  
M/S/C approving the request.

**OFFICE MANAGER'S REPORT:**

Ms. Ford reported on the following:

1. She is continuing to work on year end tax forms including W2s, 1098s, and 1099s in order to complete them before the deadline.
2. She has reviewed the Val Vue Service Area agreement and is developing strategies to ensure that the properties involved are billed correctly.
3. A meeting has been scheduled with the IT service technician to determine what sever will be required in the office to accommodate the new GIS system.
4. Benson and McLaughlin are scheduled to do field work for the year end financial statements.

**COLLECTION SYSTEM SUPERVISOR'S REPORT:**

Mr. Crahan reported on the following:

1. The treatment plant water supply backflow prevention device has been installed and appears to be working correctly.
2. Installation of the replacement pump at the Zenith pump station has encountered some technical difficulties but solutions have been identified and installation is expected to resume later this week.

3. He requested authorization to purchase a Logiball Lateral Launcher, which would allow for limited flushing of service laterals from the sewer main, eliminating the need for entering private property.

M/S/C approving the purchase of a Logiball Lateral Launcher.

**PLANT SUPERVISOR'S REPORT:**

Mr. Griffith reported on the following:

1. The roofers working at the treatment plant have been delayed significantly by the wet weather, but it is expected that the job will be complete soon.
2. He has completed the annual biosolids report and it has been distributed to everyone involved.
3. A URS electrical engineer visited the plant and examined the existing equipment and layout in order to determine what is needed to replace the 500 kw generator automatic transfer switch.

**ENGINEER'S REPORT:**

Mr. Grodt reported on the following:

1. Outfall Permits – There has been a considerable amount of activity regarding the outfall permits. The consulting agencies, NOAA and USFWS are putting the finishing touches on the biological opinions. The District and URS met with the Washington Fish and Wildlife and Dept. of Ecology representatives at the job site on January 19, 2006. Fish and Wildlife is proceeding with the HPA modifications. They will probably require the exposed rock on the beach be removed during construction as an added mitigation. Ecology is proceeding with the water quality certification and DNR is working on the outfall lease.
2. Replace and Upgrade Automatic Transfer Switch – He has submitted the draft technical specifications and contract drawings to the District for their review.

The next meeting will be February 8, 2005, at the District office at 9:00 a.m.

The meeting adjourned at 4:33 p.m.

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KEN J. KASE

ATTEST:

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JACK W. HENDRICKSON -SECRETARY