

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
JUNE 14, 2006**

Commissioners Hendrickson, and Koester were present. Also present: Mr. Crahan, Mr. Griffith, Ms. Ford, Mr. Snure, Mr. Grodt, and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

M/S/C approving the minutes of the Meeting of May 24, 2006.

VOUCHERS:

M/S/C approving Maintenance vouchers #0260473 through #0260543 in the amount of \$110,024.38, including special vouchers #0260473 through #0260485 in the amount of \$29,020.06. Capital Improvement vouchers #0260020 through #0260022 in the amount of \$238,497.76. Board approval of payment of \$49,770.35 for 27 employees for direct deposit of the June payroll. Board approval of automatic payments made in May and June in the amount of \$97,956.21 for taxes and State Retirement contributions.

ADDITIONS:

M/S/C approving additions to accounts receivable as presented.

ADJUSTMENTS:

M/S/C approving adjustments to accounts receivable as presented.

DEVELOPER EXTENSION CONTRACT DX06-3 WITH PETER NICHOLS:

The Manager presented developer extension contract DX06-3 to the Board for their consideration. He explained that this contract if approved, would allow Mr. Nichols to reroute an existing sewer that is on an easement on his property located just to the south of 901 S. 258th Pl. The rerouted sewer would provide Mr. Nichols with a more useable lot. The District would still be able to fully serve the surrounding properties.

M/S/C approving developer extension contract DX06-3 as presented.

EMERGENCY REPAIR OF SEWER AT 2021 S. 244TH PL.:

The Manager reported that on June 2, 2006 it was discovered that a 6" stub sewer owned by the District was damaged, had been plugged and was in danger of becoming plugged again. In order to avoid property damage resulting from a plugged sewer an emergency was declared pursuant to Midway Sewer District code 5.28.070. King Construction was hired and they completed the repair on June 6, 2006.

M/S/C approving the action of the Manager concerning the stub sewer repair serving the property at 2021 S. 244th Pl.

EDUCATIONAL REQUEST OF BROCK POWELL:

The Manager reported that Mr. Powell has requested authorization to attend the 13th Annual Pacific Northwest Pretreatment Conference, September 27 – 29, 2006 in Vancouver, Washington.

M/S/C approving Mr. Powell's request.

EDUCATIONAL REQUEST OF MICHAEL JOHNSON:

The Manager reported that Mr. Johnson has requested authorization to attend a 3 day long WWCPA Exam Certification Review and Training Class in Kenmore, Washington.

M/S/C approving Mr. Johnson's request.

REVIEW OF CERTAIN SALARY RANGES:

The Manager presented the salary information from the Val Vue and Southwest Suburban Sewer Districts as he was instructed to do at the previous meeting. The Board reviewed the information and asked several questions and decided to table this matter until a future meeting when all the Board members are present.

EMPLOYEE HANDBOOK REVISIONS AND UPDATES / RESOLUTION 2006-10:

The Manager presented information on proposed changes or additions to 14 sections of the employee handbook. The Board reviewed the changes and requested copies of the existing handbook sections without the revisions shown for their perusal. A decision on Resolution 2006-10, which would make the changes effective was tabled until a future meeting.

REPORT ON PROGRESS ON OFFICE BUILDING EXTERIOR IMPROVEMENTS:

The Manager reported that a representative from the Dryvit company had provided him a report on the condition of the dryvit surfaces at the District office location. He also received an estimate from a contractor for the replacement of the existing ramp rail wall. Because the estimated cost of the wall was higher than anticipated he will incorporate that work with many of the other proposed office exterior improvements and also the recommendations of the Dryvit representative into a small works contract. When the contract documents have been completed the Small Works process will be used to solicit competitive bids.

OFFICE MANAGER'S REPORT:

Mrs. Ford reported that she attended the Springbrook Client Conference in Portland, Oregon in May. It was a very good conference, with a lot of interesting classes and opportunities to network.

The version of Springbrook we are in is called 6.02. The most current version is 6.05, and they gave us some quick views of version 7, which will be coming out later this year. My plan is to

wait for Version 7 to come out, for it to be out long enough to get some of the bugs worked out, and upgrade directly to Version 7, probably late 2007 or early 2008. Once more information is given out as to roll-out dates, I will approach the board with a proposal.

COLLECTION SYSTEM SUPERVISOR'S REPORT:

Mr. Crahan reported on the following:

Station Crew Activities

1. Zenith 1 landscaping restoration which includes filling of trenches, spoil removal, and retaining wall construction

Sewer Crew Activities

1. Continuing GPS location of manholes
2. Started using a diamond bit on the root saw to remove protrusions in the sewer pipes

TREATMENT PLANT SUPERVISOR'S REPORT:

Mr. Griffith reported on the following:

1. The crew has completed its annual hearing test except for one employee who has been sick.
2. The last two weeks we have been busy with routine maintenance for the most part.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Outfall Permits - NOAA has asked some questions regarding the biological evaluation addendum submitted on May 1, 2006 that addressed the listing of the Killer Whale as endangered. Answers have been provided and submitted to the Corps of Engineers. It appears that the answers were satisfactory. URS has been contacting the Corps 2 to 3 times a week asking them to expedite the process with their consulting agencies, NOAA and U.S. Fish and Wildlife. Contacts with the Corps include the Branch Supervisor, and the ESA coordinator and including the Project Manager.
2. Mixing Zone Study – The study is nearly complete. The final modeling data has been sent to the Dept. of Ecology and are waiting final response from them.
3. Sediment Sampling Plan – Received a verbal approval from DOE. Sampling is scheduled for the last week in June.
4. Zenith Pump Station Slope Stability – Submitted supporting data to the property owner on a possible “fix” on the protection of their bulkhead and the District’s pump station and collection line.

5. Outfall Pipe Procurement – Ameron, the pipe supplier is working on the shop drawings and will be submitting for final review. Ameron has been working closely with URS to insure the desired final product.
6. Outfall Design – Plans and specifications are approximately 90% complete. Draft plans and specifications will be ready for review next Monday, June 19.
7. Des Moines Creek Bridge – Provided assistance to the pipe manufacturer so that they can start making the pipe to fill in the missing outfall section at the new Des Moines Creek Bridge.

ATTORNEY’S REPORT:

Mr. Snure reported that an order of sale on Parks foreclosure will be issued June 15 or 16. No other foreclosures.

COMMISSIONERS COMMENTS:

Commissioner Koester requested non-alcoholic beverages (juices, sodas, and bottled water) should be made available at meetings in addition to coffee. The Manager said that he would prepare a Resolution concerning this matter for consideration at the next meeting.

The next meeting will be June 28, 2006, at the District office at 4:00 p.m.

The meeting adjourned at 5:01 p.m.

KEN J. KASE

ATTEST:

JACK W. HENDRICKSON - SECRETARY