

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
JUNE 27, 2007**

Commissioners Koester and Landon were present. Also present: Mrs. Ford, Mr. Crahan, Mr. Griffith, and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

M/S/C approving the minutes of the Meeting of June 13, 2007.

VOUCHERS:

M/S/C approving Maintenance vouchers #0270507 through #0270542 in the amount of \$24,327.46, including special vouchers #0270507 through #0270511 in the amount of \$4,410.49. Capital Improvement vouchers #0270024 through #0270027 in the amount of \$846,262.38. Board approval of payment of \$30,597.13 for 25 employees for direct deposit of July draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIEN:

M/S/C approving the release of lien as presented.

RELEASE OF NGUYEN & TRINH CONNECTION CHARGE LIEN:

The Manager said that the Linh Nguyen and Trang Trinh Connection Charge Agreement has been fully paid and the liens filed thereon should be released.

M/S/C releasing the Linh Nguyen and Trang Trinh Connection Charge lien.

DEVELOPER EXTENSION CONTRACT 06-4:

The Manager presented a developer extension contract with Enzo Morella and Dick Butco that provides for the extension of new sewers to 9 residential lots in the vicinity of 1st Place South and South 210th Street.

M/S/C approving developer extension contract DX06-4 as presented.

CREATION OF PUBLIC WORKS TRUST FUND PRECONSTRUCTION LOAN ACCOUNT / RESOLUTION 2007-08:

The Manager reported that the ex-officio treasurer of the District, King County, requires a resolution in order to create a new account. A new account is needed to keep all money and interest earned on the 2007 Public Works Trust Fund Preconstruction Loan segregated from the

District's other funds for accounting purposes. He presented Resolution 2007-08 to the Board for their review.

M/S/C approving Resolution 2007-08 as presented, which provides for the creation of a new account.

POLICY ON DECLINED PAYMENTS & RETURNED CHECKS / RESOLUTION 2007-09:

The Manager suggested that the District amend its code to address declined payments on credit and debit cards. The current policy only addresses checks returned for insufficient funds. He presented Resolution 2007-08, which if approved would amend District code to include the same \$20 penalty for all types of declined payments.

M/S/C approving Resolution 2007-08 as presented.

BID RESULTS FOR THE PURCHASE OF MAGNETIC FLOW METER EQUIPMENT:

The Manager reported that three bids were received for the purchase of a total of 6 magnetic flow meters. He recommended awarding the purchase contract to the lowest bidder, which is Sparling Instruments, Incorporated.

M/S/C awarding the magnetic flow meter purchase contract to Sparling Instruments, Incorporated.

REQUEST TO PURCHASE REPLACEMENT BELTS FOR THE 2 BELT PRESSES:

The Manager requested authority to purchase replacement belts for the two filter belt presses at the treatment plant. He received price quotes from three vendors. The quotes ranged in price from \$6,185 to \$6,844. He suggested the belts should be purchased from Filter Belts, which was the vendor with the lowest price.

M/S/C approving the request.

GREAT WESTERN SOIL CONDITIONERS INC REQUEST FOR NEW CONTRACT:

The Manager said that the new owner of Great Western Soil Conditioners, Skagit Trucking, has claimed that they are hauling our biosolids at their financial loss. They are proposing a substantial increase in the rate they charge per ton. They will start to charge their new rate effective August 1, 2007. They are proposing a three year contract with a built in fuel surcharge which is calculated at the first of each month. He asked the Board for direction concerning the provision of this service.

M/S/C instructing the Manager to negotiate a contract with Great Western Soil Conditioners that allows them to operate at a modest profit and cover their fuel costs and allows for future rate increases that relate to local consumer price index increases.

MR. RUPERTS REQUEST TO ATTEND NW GIS USERS CONFERENCE:

The Manager reported that Mr. Rupert has requested permission to attend the 22nd Annual NW GIS Users Conference, September 10-14, 2007, to be held at the Greater Tacoma Convention and Trade Center.

M/S/C approving the request.

REPORT ON DOE REGIONAL CLASS II INSPECTION OF TREATMENT PLANT:

The Manager reported that the Department of Ecology conducted a Class II inspection of the treatment plant. The inspection revealed that the plant and laboratory are performing well and is well maintained. There were no compliance related concerns.

OFFICE MANAGER'S REPORT:

Ms. Ford reported the State Auditor is here, starting the yearly audit of Midway Sewer District.

The Auditor has completed the planning for the audit, and wanted some dates to schedule the entrance conference.

The Office Manager asked the Commissioners if they were interested in attending the entrance conference, and if so, which days would they be available for the conference.

The Office Manager also advised the Board on the new Construction page on the District Website. The page gives pictures and details about the Submarine Outfall construction project. She contacted the City of Des Moines, and the page has a link to the City's listing of the various construction projects planned for this summer.

COLLECTION SYSTEM SUPERVISOR'S REPORT:

Mr. Crahan had nothing to report.

PLANT SUPERVISOR'S REPORT:

Mr. Griffith reported that the treatment plant is experiencing difficulty with keeping the total suspended solids within an acceptable range. The cause of the problem is known although the source has not been determined. Adjustments have been made to the treatment process to control the problem. This problem is unusual and has never before been experienced to this degree.

He also mentioned that work on the Des Moines Creek Bypass piping at the treatment plant has begun. He expects the construction will cause minor disruption from time to time.

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The next meeting will be July 11, 2007, at the District office at 9:30 a.m. There will be a Commissioners Workshop on July 9, 2007, at the District office at 9:30 a.m.

The meeting adjourned at 4:38 p.m.

KEN J. KASE

ATTEST:

GEORGE LANDON -SECRETARY