

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
MARCH 14, 2007**

Commissioners Hendrickson, Landon and Koester were present. Also present: Mr. Griffith, Ms. Ford, Mr. Snure, and Mr. Kase.

The meeting was called to order by the President at 9:30 a.m.

M/S/C approving the minutes of the Meeting of February 28, 2007 and the Commissioners Workshop of March 12, 2007.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0270191 through #0270241 in the amount of \$91,633.45, including special vouchers #0270191 through #0270199 in the amount of \$24,964.66. Capital Improvement vouchers #0270008 through #0270010 in the amount of \$9,407.93. Board approval of payment of \$53,590.76 for 28 employees for direct deposit of the March payroll. Board approval of automatic payments to be made in March in the amount of \$54,071.65 for taxes and State Retirement contributions.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**AUTHORIZE ATTENDANCE AT THE WWCPA CONVENTION IN SPOKANE:**

The Manager requested authorization to register up to three staff members for the Washington Wastewater Collection Personnel Association (WWCPA) 40th Annual Sewer Maintenance School to be held in Spokane, May 23 & 24, 2007.

M/S/C approving the request.

**MARINE VIEW DRIVE BRIDGE SEGMENT OF 48" OUTFALL COMPLETE /  
RESOLUTION 2007-04:**

The Manager reported that Marc Montieth has certified that the segment of 48" outfall constructed in conjunction with the new Marine View Drive Bridge project is conditionally approved. He presented Resolution 2007-04 for the Board to review.

M/S/C approving Resolution 2007-04 as presented.

**OFFICE MANAGER'S REPORT:**

The Office Manager reported that she has contacted a few companies regarding outsourcing the printing and mailing of bills, as well as a "lockbox" service for payment processing. She is in the process of providing the companies with the information they need to provide a quote to the District for their services.

With the impending retirement of the Billing Clerk, a Commissioner had requested that we take this opportunity to research other options to hiring a replacement for the position.

Once the quotes are received, the Office Manager will compile the information and present it to the Board with a recommendation, hopefully at the next meeting.

**TREATMENT PLANT SUPERVISOR'S REPORT:**

Mr. Griffith had nothing to report.

**ATTORNEY'S REPORT:**

Mr. Snure reported on the following:

**Collections:**

1. There are 5 customers in bankruptcy.
2. There are no pending foreclosures.
3. There are 5 trustee sales pending.

The next meeting will be March 28, 2007, at the District office at 4:00 p.m.

The meeting adjourned at 9:43 a.m.

---

KEN J. KASE

ATTEST:

---

GEORGE LANDON - SECRETARY