

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
MAY 24, 2006**

Commissioners Hendrickson, Koester and Landon were present. Also present: Mr. Grodt, Mr. Griffith, Mr. Crahan, and Mr. Kase.

The meeting was called to order by the President at 4:00 p.m.

M/S/C approving the minutes of the Meeting of May 10, 2006 and Special Meeting of May 16, 2006.

VOUCHERS:

M/S/C approving Maintenance vouchers #0260442 through #0260472 in the amount of \$13,502.56, including special vouchers #0260443 through #0260444 in the amount of \$141.83. Capital Improvement vouchers #0260018 through #0260019 in the amount of \$97,404.46. Board approval of payment of \$29,012.13 for 24 employees for direct deposit of June draw.

LIENS:

M/S/C approving the liens as presented.

RELEASE OF LIEN:

M/S/C approving the release of lien as presented.

RELEASE OF SETTLEMENT AGREEMENT FOR ALLISON PARK APARTMENTS:

The Manager said the customer has satisfied all of its obligations under the Settlement Agreement (King County Records File Number 9505120529) and the lien created by the Settlement Agreement should now be released.

M/S/C releasing and discharging in full the lien provided for in the Settlement Agreement.

BID RESULTS FOR REPLACEMENT AND UPGRADE OF THE ATS CONT. 06-01:

The Manager reported that requests for bids using the small works roster method were sent to 8 electrical contractors for the replacement and upgrade of the ATS at the treatment plant 500 kw generator. Only 1 contractor responded. Their bid was over 4 times the engineers estimate. This is the second attempt to bid this job. The first time it was advertised in the Daily Journal of Commerce and only 2 bids were received. It appears that many contractors are busy at this time and as a result they are either not bidding this job or they are bidding it extremely high. He suggested that the District reject the bid received and wait until a later time, possibly this winter, and solicit bids again.

M/S/C approving the request.

REVIEW OF CERTAIN SALARY RANGES:

The Manager suggested modifying certain salaries to be more competitive with the salaries for similar jobs in neighboring districts. He provided a suggested salary range for these positions. His suggestion was based on an advertisement for what he felt was a similar position that is currently open at the neighboring water district. The Board felt that the job at the water district were not comparable and was in fact more difficult. The Board instructed the Manager to obtain salary information from ValVue and Southwest Suburban Sewer District for similar job descriptions to the Midway Sewer District positions. A decision on this matter is pending.

REPORT ON OFFICE EXTERIOR IMPROVEMENTS:

The Manager reported that he met with Brad Stotts, the Field Services Manager for Dryvit, on May 17, 2006, at the office location, to evaluate the condition of our Dryvit exterior walls. He examined the building and said that he would issue a written report soon. The report has not yet been received. A cleaning and painting specification will be prepared that takes into account the recommendations of Mr. Stotts.

WGEP ACCEPTING NOMINATIONS FOR 2 BOARD OF DIRECTOR POSITIONS:

The Manager said that the WGEP is accepting nominations for position #2 and #5 of their Board of Directors. Any interested District Commissioner or employee should contact him to obtain an application.

SOQ REQUESTED FOR SUBMARINE OUTFALL CONSTRUCTION MANAGEMENT SERVICES:

The Manager reported that an advertisement requesting qualified professional engineering firms submit a statement of qualifications for construction management services related to the construction of the submarine outfall has been placed. He expects to select a construction manager for the submarine outfall in June.

PLANT SUPERVISOR'S REPORT:

Mr. Griffith reported on the treatment plant crews have been doing routine maintenance and also installed a new 40 gallon hot water heater in the Lab/Office. It replaced the original one that was 24 years old that had begun to leak.

COLLECTION SYSTEM SUPERVISOR'S REPORT:

Mr. Crahan reported on the following:

1. He would like to solicit bids to replace the motor control panel at Saltwater Park Station. The current panel is over forty years old and the reliability of this panel is questionable. Much of the equipment contained in the panel is no longer readily available.

M/S/C approving the solicitation of bids for the motor control panel.

2. In an effort to upgrade our pump station control panels, we would like to install new human machine interface (HMI) panels. These panels will replace the float switches we are currently using for level control with pressure transducers. In addition they will allow us to more easily change wet well set points, give us visual indication of wet well level, and provide redundancy for pump operation. We would like to standardize all stations with the same HMI for ease of use and for simplifying spare parts stocking. We would like to use US Filter LC 150 Pump Controllers. He said that these HMI panels cost about \$3,000 each. He would like to get one for the Zenith 2 pump station.

The Manager suggested purchasing this HMI panel and the cost of this panel was within his purchasing authority as established in Resolution 2001-06, however he was not able to obtain 3 price quotes as required by the resolution. The HMI panel was only found at 1 vendor. He suggested purchasing the new HMI panel from the only vendor in this area that carries this product and waiving the 3 price quote requirement for a purchase of this magnitude.

M/S/C approving the purchase of a US Filter LC 150 Pump Controller HMI panel for use at the Zenith 2 pump station.

ENGINEER'S REPORT:

Mr. Grodt reported on the following:

1. Outfall Permits – Corps of Engineers are now saying that the concurrence letter from the consulting agencies will arrive at their office the first part of June and the permit issued mid June.
2. Outfall Pipe Procurement – Contacted six manufacturers of concrete cyclinder pipe and found that only Ameron International Corp. could meet the requirements established by specifications and or lead time. The pipe was then ordered by the District.
3. Zenith Pump Station Slope Stabilization – URS worked with a local marine contractor to establish an approximate cost for a “permanent” fix for the bulkhead. The recommendation is to use sheet piling to reinforce the bulkhead. Estimated construction cost provided by the contractor is approximately \$60,000. This estimate does not include plans specs and permitting.

COMMISSIONERS COMMENTS:

Commissioner Hendrickson asked the Manager how often the employee handbooks were updated. The Manager replied that they are updated approximately every two years and that it is time for the handbooks to be updated again. He will provide a set of suggested handbook updates to the Board for their consideration at a future meeting.

Commissioner Landon said that he had a scheduling conflict for the next Commissioners meeting and that he would like to change the meeting time to June 14, 2006, at 4:00 p.m. from the usual time of June 14, 2006, at 9:00 a.m.

M/S/C approving Resolution 2006-09, which provides for a change to the regular meeting schedule.

The next meeting will be June 14, 2006, at the District office at 4:00 p.m.

The meeting adjourned at 4:43 p.m.

KEN J. KASE

ATTEST:

JACK W. HENDRICKSON -SECRETARY