

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
NOVEMBER 7, 2007**

Commissioners Hendrickson and Landon were present. Also present: Mr. Crahan, Ms. Ford, Mr. Griffith, Mr. Grodt, and Mr. Kase.

The meeting was called to order by the President at 10:30 a.m.

M/S/C approving the minutes of the Meeting of October 24, 2007 and the Workshop of November 5, 2007.

**VOUCHERS:**

M/S/C approving Maintenance vouchers #0270921 through #0270964 in the amount of \$91,224.80, including special vouchers #0270921 through #0270928 in the amount of \$25,144.14. Capital Improvement vouchers #0270047 through #0270049 in the amount of \$314,272.75. Board approval of payment of \$56,823.42 for 27 employees for direct deposit of the November payroll.

**ADDITIONS:**

M/S/C approving additions to accounts receivable as presented.

**ADJUSTMENTS:**

M/S/C approving adjustments to accounts receivable as presented.

**COMPLETION OF DEVELOPER EXTENSION CONTRACT 05-10 / RESOLUTION 2007-17:**

The Manager reported that the conditions of developer extension contract DX 05-10, with Powell Home Builders have been satisfied and the project is 100% complete. It is now ready for acceptance by the District.

M/S/C approving Resolution 2007-17 which provides for the acceptance of DX 05-10 as complete.

**PURCHASE OF ULTRA VIOLET DISINFECTION SYSTEM PARTS:**

The Manager reported that he had authorized the purchase of ultra violet disinfection system replacement parts. These parts are routine replacement parts and are only available from one source. The cost of the parts ordered is approximately \$30,000. This equipment is necessary to meet the conditions of the District's NPDES permit.

M/S/C approving the Manager's purchase of ultra violet disinfection system replacement parts.

**MANAGER REPORT:**

The Manager reported on the following:

1. **Development and Revisions to District Policies:**
  - A. Draft Infiltration and Inflow policy development – Staff will develop inspection standards for the Board to review.
  - B. Developer Extension policy – The attorney is revising the draft policy to include input from staff
  
2. **Developer Extension Projects that require extra attention:**
  - A. Blueberry Lane – no new developments
  - B. DX05-4 Graceview - no new developments
  - C. DX05-5 Prasad - No Change - No activity.
  - D. DX06-1 Zenith Viewpoint - no new developments
  - E. DX06-4 Creative Bros - Pipe installed, Asphalt complete and as-builts are being reviewed with final approval pending.
  - F. DX07-1 Judson Park - no new developments
  - G. DX07-3 Midway Elm. – All the pipe is in the ground and testing is done with the video inspection pending.
  - H. DX07-4 Fred Meyer – All the pipe is in the ground and tested. Video inspection passed and they are working on the as-builts.
  - I. Nhut Short Plat - no new developments
  - J. Foster Extension – They are having difficulty acquiring 10 foot wide easements . They have 7.5 foot wide easements. They may approach the District requesting a reduction in the width of the easement we require.
  - K. Landmarque – a new project in the vicinity of S. 262<sup>nd</sup> St. and Pacific Hwy. S. is proposing a 69 lot single family residence (with combined walls) development behind the 260<sup>th</sup> St. pump station. Their plans are being reviewed.
  
3. **Ongoing District Projects:**
  - A. Comprehensive Sewer Plan Update – no new developments.
  - B. GIS Development – No major developments, work continues including scanning of permits.
  - C. (Newman) – North Hill Sewer Extension – A right of way permit has been approved and Marc is under the impression that he will be obtaining an easement this Friday. Marc has offered to connect their house to the sewer stub in exchange for the easement. This project is not out for bid and is set for a bid opening of December 11, 2007 at 10:30 am.
  - D. Salt Air Hills Sewer Replacement Project – Dave Hutley has told me that he thinks a combination water and sewer project will still work. He thinks that if the specifications are drawn up to require bursting of the side sewers then it will be up to the contractor to decide where to begin and end. I have had discussions with Matt Everett about the combination of these projects. He is undecided at this time.
  - E. 16<sup>th</sup> Ave. Sewer Replacement – The pipe is all in the ground paving work continues. One manhole cone section needs to be repaired. Pacific States ductile

iron pipe is sending a representative to try to convince us that some of their pipe with what appears to be a failure of the pipe lining is not a problem.

- F. Zenith Pump Station Slope Stabilization – Construction has begun. The District wants to adjust the grade of the sewer across the McKnight property. We are attempting to get the contractor to work with us. The contractor is concerned about the slope stability easterly of the sewer if the line is excavated. We may need the services of an engineer to overcome the stability challenge.
- H. Saltwater State Park Pump Station Generator – On October 30, 2007, I was contacted concerning the “use fee” for the proposed generator. The Parks staff now appear to be changing their minds concerning the waiving of their fee. I explained that we would waive any surcharge there might be for the trailer dump in exchange for permission to place the generator. Parks is now saying that they want something more tangible in exchange. They suggested that we excuse their sewer bill for one billing period (2 months). I did not encourage this and told the Park official that perhaps we should just carefully locate the generator within the existing easement footprint. The Parks representative should be sending me some sort of request in writing soon. They have in my opinion changed their position on the use fee.
- I. SR 509 –Dave Hutley and I met with WSDOT officials on Wednesday, October 30, 2007, to discuss how coordination between the two parties would work. The discussions were general, however it appears that WSDOT will assist the District with obtaining easements. They will also contribute towards engineering expenses. They will be preparing a memo of understanding that will help to guide each party towards understanding how we will proceed with right of way, design and construction activities in the future. The two parties still have not clearly defined who will pay for what and under what circumstances. This will be an important negotiation for the District.
- J. Submarine Outfall - I have been working with General Construction and Vanir to complete the details of this job. The District measured the pavement that was laid in the park to verify quantities for payment purposes. Fence removal and minor cleanup work remain. The contractor requested a letter of substantial completion and also permission to cancel his builders risk insurance. Both of these requests were granted. There are some significant expenses related to extra work URS and Entrix had to do related to the break of the old outfall. The District intends to pass these costs on to the responsible party.

#### **4. Miscellaneous:**

- A. Because the press release I wrote thanking the community for their support of our outfall project was not published, a paid advertisement was placed in the local newspaper. Even though the paper was contacted the next day following the last meeting, it was not soon enough to make the Oct. 31 issue. This ad should be in the Nov. 7, paper.
- B. Seaview Apts. Claim – I have nothing new to report.
- C. The request to WASWD concerning legislation requiring sewer inspections at the time property changes hands will be brought to the legislative committee at their

next meeting. Hal has requested that the District send a representative to this meeting.

### **OFFICE MANAGER REPORT:**

The Office Manager reported on her project to research options for streamlining payment processing. She is finishing up the research, which includes getting price quotes, seeing demos, and getting questions answered. She will be presenting her recommendation at the next Board meeting.

After receiving approval of the landscape quote last meeting, the Office Manager contacted the landscaper regarding the changes that Commissioner Koester had requested after reviewing the proposal. The changes were made, we have given the go-ahead to the landscaper, and work should start in early December.

The Office Manager also reported that she received an email back from the State Auditor's Office regarding the letter she had written. The letter was to dispute 3 of the 4 exit items in their Audit Report of 2006. The email said that the audit was closed, but these issues would be addressed at the entrance conference for the 2007 Audit.

### **COLLECTION SYSTEM SUPERVISOR REPORT:**

Mr. Crahan had nothing to report.

### **TREATMENT PLANT SUPERVISOR REPORT:**

Mr. Griffith reported that he is investigating alternative vendors for the transportation and beneficial reuse of the District's biosolids. He said that the current vendors have been very satisfactory and there has not been a problem with them, however due to the recent increase in trucking expenses it is prudent to check the market. The reliability of the current vendors should not be underestimated. He will report his findings at a future meeting.

### **ENGINEER'S REPORT:**

Mr. Grodt reported on the following:

1. Mixing Zone Study – Revised draft study has been submitted for review.
2. Outfall – Construction is complete. A walk thru with Department of Fish and Game was conducted Tuesday. The Department representative was satisfied. The replanting of the eelgrass appears to be successful.

**COMMISSIONERS COMMENTS:**

Commissioner Hendrickson said that he would like to change the regular meeting schedule for December. He wants to move the December 26<sup>th</sup> meeting to December 21 at 9:30 am. He asked for a resolution amending the regular schedule to be available at the next Board meeting.

The next meeting will be held on November 28, 2007, at the District office at 4:00 p.m. and there will be a Commissioners Workshop on December 10, 2007, at the District office at 9:30 a.m.

The meeting adjourned at 11:02 a.m.

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KEN J. KASE

ATTEST:

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GEORGE LANDON - SECRETARY