

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
May 24, 2023**

Commissioners Koester, Fannin, Bailey, Sanborn and Polhamus were present. Also present were Mr. Layton, Mr. Phelan, Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: May 10, 2023, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	5/24/2023	393701 – 393702	\$ 20,167.25
Maintenance 11-095-0010	5/24/2023	393703 – 393706	\$ 11,604.23
Maintenance 11-095-0010	6/14/2023	393707 – 393720	\$ 35,865.80
Maintenance 11-095-0010	6/14/2023	50344 – 50346	\$ 109.04
Cap. Imp. 11-095-3020	6/14/2023	399435 – 399436	\$148,037.52

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	6/15/2023	\$30,896.95
Dept. of Revenue	5/25/2023	\$13,873.37

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Health Care Authority- PEBB Employer Group Interlocal Agreement approval

M/S/C authorizing the Office Manager, Cordelia Ford, to sign the Interlocal Agreement.

OTHER BUSINESS:

GENERAL MANAGER REPORT:

Circulated written report.

Cordelia Ford- Office Manager Report

The structural engineer came to the office yesterday and reviewed the load-bearing wall that was not listed in the as-builts. He discussed the issue and the fix with the contractor. The engineer will issue specifics as to the fix for the issue, and the contractor will come up with a change order for the fix. Now that this issue has been decided, I think work on-site will pick up speed.

Having the office closed is going pretty well. We had the gate closed for a time but had to have it open while the road outside Highline was being worked on. We found that even with the gate open we still had little to no foot traffic, so we've continued to keep the gate open to help out Highline Water District. 30th Avenue continues to be a 1-way street which makes it difficult for their trucks to get in and out of their District.

Jace Layton- Superintendent Report

No Report

Bryan Asplund- Operations Supervisor Report

Not Present

Ryan Phelan- Engineering and Construction Manger Report

No Report

COMMISSIONERS COMMENTS:

Mr. Sanborn asked to be excused from the two regular June meetings.

M/S/C approving Mr. Sanborn's absence.

NEXT MEETING:

The next regular meeting will be held on June 14, 2023, at 9:30 am at the office.
The meeting was adjourned at 9:49 a.m.

ATTEST:

JIM POLHAMUS - SECRETARY

MARC MONTIETH