

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
October 22, 2025**

Commissioners Fannin, Bailey, Polhamus, Sanborn and Koester were present. Also present were Mr. Layton, Mr. Asplund, Mrs. Ford and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: October 8, 2025, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	10-29-2025	395671 – 395674	\$ 47,115.45
Maintenance 11-095-0010	11-05-2025	395675 – 395700	\$ 71,760.65
Cap. Imp. 11-095-3020	11-05-2025	399625 – 399628	\$ 45,046.75

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	11/14/2025	\$37,655.00
Dept. of Revenue	10/27/2025	\$30,046.28

Liens & Releases: List of liens and releases presented to Board for review.

Consent Agenda Resolutions: None.

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT: None

NEW BUSINESS:

Aeration Bypass Pumping System Rental

M/S/C Authorizing the lowest proposal rental agreement with Xylem Inc.

2026 COLA Discussion

M/S/C Approving a 3% Cost of Living Adjustment to begin January 1, 2026.

Safety Boot Allowance Increase

M/SC Increasing the Safety Boot allowance from \$225.00 to \$300.00. This increase takes effect immediately.

Safety Office, Emergency Management Coordinator, Permit Coordinator and Inventory Officer Stipend Increase

M/S/C Approving the stipend increase from \$200.00 per month to \$300.00 and will take effect January 1, 2026.

Other Business:

None

General Manager Report:

No Report

Cordelia Ford- Office Manager Report

The Office Manager thanked Ethan Van, the District employee who painted both sets of bathrooms recently, and they look very nice.

Training of the new accounting staff member, Sarah Elmore, is going well.

Jace Layton- Superintendent Report

No Report

Bryan Asplund- Operations Supervisor Report

No Report

Ryan Phelan- Engineering & Construction Manger Report

Not Present

COMMISSIONERS COMMENTS:

No Comments

NEXT MEETING:

The next regular meeting will be held on November 12, at 9:30 am at the office.

The meeting was adjourned at 10:04 a.m.

ATTEST:

JIM BAILEY - SECRETARY

MARC MONTIETH