

MIDWAY SEWER DISTRICT

COMMISSIONERS MEETING MINUTES

March 26, 2025

1. Commissioners Fannin, Bailey, Polhamus, Sanborn and Koester were present. Also present were Mrs. Ford, Mr. Layton, Mr. Asplund, Mr. Phelan and Mr. Montieth.
2. The meeting was called to order by the President at 9:30 a.m.
3. The agenda for today's meeting was approved without modification.
4. **CONSENT AGENDA:**
 - Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

1. **Minutes:** March 12, 2025, Regular Meeting

2. **Vouchers:**

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	04-16-2025	395193 - 395221	\$107,624.48
Cap. Imp. 11-095-3020	04-16-2025	399589 – 399590	\$ 7,746.13

1. **Electronic Payments:**

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	04/15/2025	\$34,355.00
Dept. of Revenue	03/25/2025	\$14,438.30

2. **Liens & Releases:**

- List of liens and releases presented to Board for review.

3. Consent Agenda Resolutions:

- M/S/C Approving the Consent Agenda as presented.

4. PUBLIC COMMENT:

- None

5. Developer Extension Contract 2025-01 with RH Management LLC

- M/S/C Authorizing the General Manger to approve the contract.

6. 16th Avenue South Force Main Update

- Mr. Phelan provided a status update for the project. It is anticipated that we will be able to go to bid in May.

7. Other Business:

- Authorize attendance for Scot Sanborn to attend the WASWD Spring Conference in Wenatchee April 29 to May 1st.
- Authorize attendance for Vince Koester to attend the 2025 WEFTC in Chicago September 27 through October 1., 2025.
- M/S/C approving attendance at both conferences

8. GENERAL MANAGER REPORT:

- No Report

9. Cordelia Ford- Office Manager Report

- We were hoping to have our exit interview yesterday, but more questions have come up from the Auditor, and we had to cancel the meeting. I've provided the information requested on this last round of questions and hope to get a new exit interview scheduled in the next couple of weeks. It's been a painful audit and it's been going on since November. I've expressed that to them, on multiple occasions, and they are working hard to get it wrapped up.

- Dave and Ryan from our CPA office were here a couple of weeks ago doing the 2024 year-end financials. They finished their field work at our office and hope that the rest will be wrapped up soon.

10. Jace Layton- Superintendent Report

- No Report

11. Bryan Asplund- Operations Supervisor Report

- No Report

12. Ryan Phelan- Engineering and Construction Manger Report

- No Report

13. COMMISSIONERS COMMENTS:

- Mr. Montieth took this moment to let the Board know that he would not be at the next board meeting.

14. NEXT MEETING:

- The next regular meeting will be held on April 9, at 9:30 am at the office.
- The meeting was adjourned at 10:01 a.m.

ATTEST:

JIM BAILEY - SECRETARY

MARC MONTIETH