

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
DECEMBER 22, 2021
CONFERENCE CALL (206) 568-8200, PIN 847989**

Commissioners Koester, Fannin, Sanborn, Bailey and Polhamus were present, also present were Mr. Layton, Mr. Montieth, Mr. Asplund, Mrs. Ford and Mr. Phelan

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: December 8, 2021, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	12-15-2021	392593 – 392597	\$ 14,757.10
Maintenance 11-095-0010	12-15-2021	392598	\$ 13,038.89
Maintenance 11-095-0010	12-29-2021	392599 – 392604	\$ 37,315.55
Maintenance 11-095-0010	12-29-2021	392605 – 392609	\$ 1,750.84
Maintenance 11-095-0010	01-12-2022	392610 - 392611	\$ 13,437.91
Maintenance 11-095-0010	01-12-2022	392612 - 392632	\$ 31,295.91
Maintenance 11-095-0010	01-12-2022	50238 – 50239	\$ 560.73
Cap. Imp. 11-095-3020	12-15-2021	399248	\$ 2,846.50
Cap. Imp. 11-095-3020	01-12-2022	399249 - 399255	\$940,033.59

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	01/14/2022	\$27,508.13
Dept. of Revenue	12/27/2021	\$22,543.14

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT

None

Resolution 2021-08 Setting the General Facility and Connection Charges for 2022

M/S/C Approving resolution as presented.

Juneteenth Holiday Consideration

After a lengthy discussion the board approved the Juneteenth Holiday with a three to two vote. Commissioners Sanborn, Bailey and Fannin voting yes and Commissioners Koester and Polhamus voting no.

King County Certificate of Election

The General Manager provided King County Election Certificates to Commissioners Sanborn, Fannin and Polhamus recognizing their election victories.

OTHER BUSINESS:

The General Manager thanked Commissioner Koester for all of his efforts in preparing and hosting the Employee Holiday lunch.

GENERAL MANAGER REPORT:

Circulated a written report.

Cordelia Ford- Office Manager Report

We mailed out over 150 letters to customers with delinquent balances, notifying them of their account balance, as well as assistance opportunities, such as our MAP Fund thru the Salvation Army, as well as the Multi-Service Center in Federal Way. All of these customers do not have a lien filed and will be eligible for a lien to be filed once the Board-approved 120 days past the Eviction Moratorium expires January 28, 2022.

We are also gearing up to send out Intent to File Lien letters around the 12-14th of January to those customers that are eligible for a lien (or for some customers, another lien). We will likely file liens in late January or early February.

Dave & Eric from Clifton, Larson Allen were here this week, working on the Q3 2021 compilation.

Jace Layton- Superintendent Report

No Report

Bryan Asplund- Operations Supervisor Report

No Report

Ryan Phelan- Engineering and Construction Manger Report

No Report

COMMISSIONERS COMMENTS:

The board wished staff a Happy Holiday.

NEXT MEETING:

The next regular meeting will be held on January 12, 2022, at 9:30 am via phone conference and at the office.

The meeting adjourned at 10:06 a.m.

ATTEST:

VINCE KOESTER - SECRETARY

MARC MONTIETH