

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
August 11, 2021
Conference Call (206) 568-8200, PIN 779277**

Commissioners Koester (by phone), Bailey, Fannin, Polhamus and Sanborn were all present. Also present were Mr. Layton, Mrs. Ford and Mr. Montieth

The meeting was called to order by the President at 9:30 am

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: July 28, 2021, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	8/11/2021	392315 – 392321	\$ 4,699.27
Maintenance 11-095-0010	8/25/2021	392322 – 392343	\$ 288,547.33
Maintenance 11-095-0010	8/25/2021	392344 – 392347	\$ 57,011.52
Maintenance 11-095-0010	8/25/2021	50191 – 50200	\$ 1,261.77
Capital Imp. 11-095-3020	8/25/2021	399208 – 399211	\$ 43,735.60

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	8/30/2021	\$101,825.67
Payroll Tax	8/30/2021	\$ 56,412.85
Dept. of Retirement	8/13/2021	\$ 32,151.93

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Public Comment:

None

Covid Vaccination Incentive

After a discussion the Board instructed the General Manager and Office Manger to work with the attorney to come up with a resolution providing for Covid Vaccination Incentive options to be considered at the next board meeting.

16th Avenue Pump Station Contract Update

The General Manager informed the board that the contracts were signed without any additional protests.

Review Summer 2021 Newsletter

The board reviewed the newsletter and requested a couple of changes. The changes will be made, and the newsletter will be distributed.

Provide Staffing Level Update

The General Manager informed the board that Mr. Matt Tracy (treatment plant operator level 3) had resigned to take a similar job at JBLM. The district is currently advertising for his replacement and is having problems attracting qualified applicants.

Alternative Long Term Care Program

The Office Manager informed the board of the option that will be provided to employees to purchase long term care insurance in lieu of the State run program.

WASWD Fall Conference

Attending the Conference will be Mr. Koester, Mr. Bailey, Mr. Fannin and Mr. Montieth

OTHER BUSINESS

Mr. Montieth provided the commissioners with his performance evaluation to be discussed at the next board meeting.

GENERAL MANAGER REPORT:

Provided a written report.

CORDELIA FORD'S OFFICE MANAGER REPORT:

No Report

JACE LAYTON'S SUPERINTENDENT REPORT:

No Report

RYAN PHELAN'S CONSTRUCTION AND ENGINEERING REPORT:

Not present

BRYAN ASPLUND – OPERATIONS SUPERVISOR REPORT

Not present

BRIAN SNURE'S – ATTORNEY REPORT

Not present

COMMISSIONERS COMMENTS:

None

NEXT MEETING:

The next regular meeting will be held on July 28, 2021, at 9:30 am, at the district office and via conference call.

The meeting adjourned at 10:13 a.m.

ATTEST:

VINCE KOESTER SECRETARY

MARC MONTIETH