

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
April 13, 2022
Conference Call (206) 568-8200, PIN 511144**

Commissioners Koester, Sanborn, Bailey, Fannin and Polhamus were present. Also present were Mr. Layton, Mr. Asplund, Mr. Phelan, Mr. Snure, Mr. Montieth and Mr. Ardrey

The meeting was called to order by the President at 9:30 am

Consent Agenda:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: March 23, 2022, Regular Meeting

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	4/27/2022	392822 – 392824	\$ 52,215.09
Maintenance 11-095-0010	4/13/2022	392825 – 392831	\$ 64,182.47
Maintenance 11-095-0010	4/27/2022	392832 – 392854	\$ 100,757.40
Maintenance 11-095-0010	4/27/2022	50267 – 50269	\$ 72.31
Capital Imp. 11-095-3020	3/29/2022	399302	\$ 153,113.05
Capital Imp. 11-095-3020	4/27/2022	399303 – 399308	\$ 563,881.43

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	4/29/2022	\$98,322.69
Payroll Tax	4/29/2022	\$52,587.71
Dept. of Retirement	4/15/2022	\$30,708.58

Public Comment:

None

Ross Ardrey, NW Management Consulting Midway Sewer District Salary and Benefits Survey

Mr. Ardrey provided a draft summary of his findings outlining that the district is lagging on average 16% behind the other utilities in salary and also is behind in employer paid benefits. The board requested Mr. Ardrey look more into the VEBA contribution policies of other districts as well as the life insurance and long-term disability insurance offered by other utilities. Mr. Ardrey said it would take him a month or so to gather that information.

Resolution 2022-02 Acceptance of Public Works Contract PW20-04 Basin 20 Syphon

M/S/C approving resolution as presented.

Review Bids for SR509 Sewer Relocation, Phase 1 Stage 2, Recommendation of bid award to R.L. Alia Company

M/S/C awarding the low bid to R.L. Alia Company.

Other Business

None

General Manager Report:

The General Manger discussed news article topics with the board and Mr. Fannin will write the article for the commissioners. The topic will be the office remodel.

Office Manager Report:

Not Present

Superintendent Report:

No Report

Construction & Engineering Report:

No Report

Operations Supervisor Report

Provided a brief update on the Secondary Clarifier Project.

Attorney Report

The attorney reported that a number of Notices of Intent to Foreclose have been mailed and there are at least two accounts that will be going into formal foreclosure.

Commissioner Comments:

Mr. Sanborn requested that the district move forward as quickly as possible with the Salary and Benefits survey and bring options to the board.

Mr. Fannin agreed with Mr. Sanborn.

The board collectively wished staff a Happy Easter.

Next Meeting:

The next regular meeting will be held on April 27, 2022, at 9:30 am, at the district office and via conference call.

The meeting adjourned at 9:58 a.m.

Attest:

Nick Fannin SECRETARY

Marc Montieth