

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
November 10, 2021
Conference Call (206) 568-8200, PIN 856185**

Commissioners Koester, Bailey, Fannin, Sanborn and Polhamus were all present. Also present were Mr. Layton, Mr. Asplund, Mrs. Ford, Mr. Phelan, Mr. Snure and Mr. Montieth

The meeting was called to order by the President at 9:30 am

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: October 27, 2021, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	11/10/2021	392514 – 392517	\$ 34,983.58
Maintenance 11-095-0010	11/24/2021	392518 – 392540	\$ 56,323.45
Maintenance 11-095-0010	11/24/2021	392541 – 392544	\$ 53,795.19
Maintenance 11-095-0010	11/24/2021	50224 – 50228	\$ 3604.42
Capital Imp. 11-095-3020	11/24/2021	399234 – 399239	\$395,477.99

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	11/30/2021	\$105,787.67
Payroll Tax	11/30/2021	\$ 56,850.39
Dept. of Retirement	11/15/2021	\$ 33,285.41

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Public Comment:

None

Review Estimate and Office Improvement Plan with Lee Driftmier

Mr. Driftmier provided an overview of the proposed office improvements. The board had several questions around the bullet resistant glass and asked that more information be provided regarding the different classifications and costs. Mr. Driftmier will provide the information to staff, and they will present it to the board at the next meeting.

Secondary Clarifier Change Order Proposal for APRS Well 18-C Redevelopment and Step Down Test

M/S/C approving change order as presented

GENERAL MANAGER REPORT:

Provided a written report.

CORDELIA FORD'S OFFICE MANAGER REPORT:

Reported on the need to update the district's policy on how we charge customers to file and release liens.

JACE LAYTON'S SUPERINTENDENT REPORT:

We are working out the final details for the cost of getting replacement pumps for the Interceptor pump station and will hopefully be presenting the quote at the 11/24/2021 commissioners meeting. The proposed pumps will increase performance by roughly 38% while also providing reliability with updated equipment. Current pumps are from 1984. This improvement will greatly reduce the chance of system overflows during large rain events.

RYAN PHELAN'S CONSTRUCTION AND ENGINEERING REPORT:

No Report

BRYAN ASPLUND – OPERATIONS SUPERVISOR REPORT

No Report

BRIAN SNURE'S – ATTORNEY REPORT

No Report

COMMISSIONERS COMMENTS:

No comments

NEXT MEETING:

The next regular meeting will be held on November 24, 2021, at 9:30 am, at the district office and via conference call.

The meeting adjourned at 10:27 a.m.

ATTEST:

VINCE KOESTER SECRETARY

MARC MONTIETH